

East-West Center

GRADUATE DEGREE FELLOWSHIP

2011 APPLICATION INFORMATION AND INSTRUCTIONS

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EAST - WEST CENTER

COLLABORATION • EXPERTISE • LEADERSHIP

The East-West Center promotes better relations and understanding among the people and nations of the United States, Asia, and the Pacific through cooperative study, research, and dialogue. Established by the U.S. Congress in 1960, the Center serves as a resource for information and analysis on critical issues of common concern, bringing people together to exchange views, build expertise, and develop policy options. The Center is an independent, public, non-profit organization with funding from the U.S. government, and additional support provided by private agencies, individuals, foundations, corporations, and governments in the region.

TABLE OF CONTENTS

Part I: Overview of the East-West Center Graduate Degree Fellowship

East-West Center 1
The University of Hawai‘i 1
East-West Center Graduate Degree Fellowship..... 1
Key Components of the East-West Center Fellowship Experience..... 2
Student-Led Projects and Initiatives 3
Applying Jointly to EWC and UH 4
Award Conditions 5
 Length of Award 5
 Eligibility 5
 Bachelor’s Degree and Grade Point Average..... 5
 Citizenship or Permanent Residence 5
 Visa..... 6
 Funding for a Second Degree 7
Funding Provisions 7
 Basic Provisions 7
 Estimated Expenses Beyond the Fellowship 7
 Supplemental Funding..... 8
 Travel..... 10
 Housing 10
 Spouses and Dependents 10
The Review Process / Timetable..... 11
Commencement of the Program 12
Other Scholarships 12
 Asian Development Bank Scholarships 12

Part II: Application Procedures

Obtaining Application Forms 14
Submitting an EWC Application 14
Completing the EWC Application Form 15
 Independent UH Admission 17
Other Application Documents to Complete or Submit..... 18
 Responses to Essay Questions..... 18
 Letters of Reference 18
 Official Transcripts..... 19
 Verification of Funds for Expenses Beyond the Scholarship..... 19
Required Tests 19
 Test of English as a Foreign Language (TOEFL) 20
 International English Language Testing System (IELTS) 20
Other Tests 20
 Graduate Record Exam (GRE)..... 21
 Graduate Management Admission Test (GMAT)..... 21
Other Requirements 21
 Doctoral Applicants..... 21
 Sample Work..... 21
 Special Application Forms 21
 Language Study 22
 Students Currently Enrolled at UH..... 22
Tax Information on Fellowships 22
 U.S. Government and State of Hawaii Taxes..... 22

I. OVERVIEW OF THE EAST-WEST CENTER GRADUATE DEGREE FELLOWSHIP

The East-West Center

Since its founding in 1960, when the U.S. Congress established the East-West Center (EWC) as an education and research institution to strengthen relations and understanding among the nations and peoples of Asia, the Pacific and the United States, the Center has promoted the development of a peaceful, prosperous, and just Asia Pacific community through programs of cooperative study, training, and research.

The need for regional cooperation and community building among nations has never been greater. This is an era of increasing social, economic, and technological interdependence in which leaders in every arena must possess regional literacy, knowledge based on multi-cultural perspectives, and a shared sense of community.

The thread of cooperative study runs through all of the Center's programs, whether conducted on campus or off, in the classroom or in the field, for students or for professionals. At the Center, learning is a collaborative process in which each person contributes knowledge, experience, and perspective to benefit all participants. It recognizes the importance of establishing a basis for the comfortable exchange of ideas by building an environment of openness, trust, and shared community.

The East-West Center is unique among international institutions in its focus on community building at the campus level as a stepping-stone to community building in the Asia Pacific region. While at the Center, participants learn, work and live together, and extend helping hands to the local community. The East-West Center experience is one of grassroots relationship building, cultural exchange, shared experiences, and communal preparation for future leadership roles throughout the region.

The University Of Hawai'i

The University of Hawai'i at Mānoa is the flagship campus of the state university system. It was founded in 1907 and is located on 300 acres of land in Mānoa Valley, close to the center of metropolitan Honolulu. It is a comprehensive research university offering bachelor's degrees in 87 fields of study, master's degrees in 85, and doctorate degrees in 51 fields. It enrolls approximately 20,000 full-time students each semester of whom 6,000 are graduate students.

The University of Hawai'i (UH) and the East-West Center are separate organizations but maintain close institutional ties through a variety of programs, such as the Graduate Degree Fellowship Program. All reference in this booklet to the University of Hawai'i refers to the Mānoa campus. Visit www.hawaii.edu/graduatestudies for more extensive information on the University of Hawai'i and its graduate programs.

East-West Center Graduate Degree Fellowship Overview

The East-West Center Graduate Degree Fellowship provides master's and doctoral funding for graduate students from Asia, the Pacific, and the United States to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. The fellowships cover the cost of tuition and fees, books, housing in an East-West Center dormitory, health insurance, and partial funding toward meals and incidental expenses.

Funding for field study and conference presentations is offered on a competitive basis during the fellow's period of study.

Priority in the student selection process is given to applicants seeking degrees in fields of study related to research themes at the East-West Center, focusing on topics in economics; environmental change, vulnerability and governance; politics and security; and population and health, at a local, national and/or regional level in the Asia Pacific region. The Center also welcomes applications in other fields of study on issues of common concern among the peoples and nations of Asia, the Pacific and the United States. Visit the East-West Center website www.EastWestCenter.org for information regarding research themes.

KEY COMPONENTS OF THE EAST-WEST CENTER FELLOWSHIP EXPERIENCE

Beyond fulfilling degree requirements at the University of Hawai'i, East-West Center graduate degree fellows have opportunities to enhance their degree studies by participating in the East-West Center community and its programs. These key experiential components include:

Living on Campus at the East-West Center

Located in Honolulu adjacent to the University of Hawai'i, the Center's 21-acre campus features conference, research, and residential facilities nestled in the heart of beautiful Mānoa Valley. Students and other EWC participants live in residence halls that include nearly 500 rooms. Living, cooking and sharing meals together in the residence halls is a vital experience in community building that begins at the Center. Through this residential community, East-West Center students develop lifelong relationships and a powerful sense of community with others who share an interest in the Asia Pacific region. Further information about our residence halls may be found at our website www.EastWestCenter.org.

Participating in Regularly Scheduled Center Activities and Seminars, Including:

- **Community Service:** Degree fellows devote 90 hours to community service during their award period. Through service learning activities, participants develop leadership skills, and broaden their understanding of Hawai'i and its multicultural community, and the ways in which transformational change can take place at personal, professional and grassroots levels.
- **Wednesday Evening Seminar:** The Wednesday Evening Seminar (WES) is a weekly gathering of Center participants in their first fall and spring semesters. WES brings together fellows from diverse academic disciplines, geographic areas, and life experiences, to learn and dialogue on issues of common concern that impact the United States and Asia Pacific region. While graduate degree fellows focus their attention in highly specialized disciplines of study at the University, the Wednesday Evening Seminar strives to challenge EWC fellows to explore issues that may be beyond their range of expertise or comfort zones; to explore issues facing the Asia Pacific region, and, in the process, forge bonds among themselves that ultimately strengthen the Center's diverse, global community. This seminar series is planned and organized by East-West Center degree fellows as part of an internship experience. Through invited expert speakers, films, and facilitated small group discussions on themes relevant to the United States and Asia Pacific region, the WES strives to create an environment for academic interaction and cultural learning between participants who themselves represent the vast diversity within the Asia Pacific region.

Fulfilling an Academic Requirement, Which May Consist of *One* of the Following:

- Completion of an interdisciplinary certificate.
- Participation in an approved East-West Center internship program; or
- Research involvement in an East-West Center project.

Interdisciplinary Certificate: Fellows may select a certificate option among five offered: Interdisciplinary certificates in Leadership, International Cultural Studies, Global Health and Population Studies, Conflict Resolution, and Disaster Management and Humanitarian Assistance. Visit the Center’s website at www.EastWestCenter.org/studentprograms for descriptions.

East-West Center internships: Several internship possibilities are offered each year. Degree fellows in internship programs gain leadership experience in planning and organizing student activities including the International Graduate Student Conference, the Wednesday Evening Seminars, and a literary journal, Impulse. Internships have also been arranged in the EWC Publications Office and the Research Information Services.

Participation in a EWC research project: When a degree fellow’s experience, knowledge and timing come together at the right moment for involvement in a Center research project, a EWC researcher and degree fellow may do collaborative research. Such involvement may take a variety of forms, but to fulfill the fellowship requirement should entail substantive contributions, done in cooperation with a member of the Center’s research staff. Refer to the Center’s website www.EastWestCenter.org for details on current research projects.

STUDENT-LED PROJECTS AND INITIATIVES

Participants in the East-West Center Education Program participate in an exciting spectrum of extracurricular activities, student-led projects and initiatives that draw upon and highlight the Center’s broad diversity of cultural perspectives and traditions.

East-West Center International Graduate Student Conference

This multi-day conference, organized by graduate degree fellows at the Center, has become one of the premier graduate student conferences in the world, and the largest focusing on the Asia Pacific. Each year the conference revolves around a theme of significance to the United States and Asia Pacific region. Through paper presentations, panel discussions, and poster sessions, participants have explored themes across disciplines that impact the Asia Pacific region. Conference chair and co-chair are internship positions held by two graduate degree fellows.

East-West Fest

A major biennial cultural event, East-West Center students work together to organize this popular, educational, and fun-filled day of sharing their talents, crafts, music, cuisine, games, and goodwill with the Hawai’i community. Held outdoors on the Center campus, this festival promotes international cooperation and understanding, which are the underpinnings of all East-West Center endeavors.

East-West Center Participants Association

One of the objectives of the East-West Center Participants Association (EWCPA) Board is to create a vibrant and cohesive participant community that interacts, shares, and appreciates talents, arts, cultures, thoughts, and good will with one another. Ongoing activities include weekly films,

shuttles to area markets, as well as participant organized social and cultural events. Visit <http://ewcpa.wordpress.com/home/> for more current and scheduled events.

APPLYING JOINTLY TO THE EAST-WEST CENTER AND UNIVERSITY OF HAWAI'I

East-West Center Graduate Degree Fellowships support graduate study at the University of Hawai'i in fields relevant to the goals and objectives of the East-West Center. Because degree fellows are involved in programs at the East-West Center, as well as in advanced degree work at the University of Hawai'i they have obligations to both institutions.

It is strongly recommended that applicants contact the respective University of Hawai'i department for the most recent information on their program of choice.

It is not necessary to obtain admission to a field of graduate study at the University of Hawai'i *before* applying to the East-West Center. Application to both the University of Hawai'i and East-West Center may be done concurrently by submitting both applications and all supporting documents directly to the East-West Center.

Fellowships are awarded annually in an international competition. The deadline for the next competition is **November 1, 2010** for study to begin in August 2011.

The East-West Center Graduate Degree Fellowship invites applications from:

- Citizens or permanent residents of the United States.
- Citizens of countries in the Pacific and Asia, including Russia.

The East-West Center Graduate Degree Fellowship provides substantial funding toward:

- Master's degrees (up to 24-month fellowship)
- Doctoral degrees (up to 48-month fellowship)

General Requirements:

- Applicants submit *both* the application for East-West Center Graduate Fellowship *and* the University of Hawai'i Graduate Division Admissions Application to the East-West Center Awards Office. Applications must be postmarked by the November 1 deadline.
- Applicants already enrolled as classified graduate students at the University of Hawai'i submit only the East-West Center Graduate Fellowship application (refer to the instructions regarding students currently enrolled at the University of Hawai'i).
- Required tests include the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) for applicants from non-English speaking countries, and the GRE or GMAT for all applicants as required by University of Hawai'i departments.
- Award recipients who are not US citizens or permanent residents must meet exchange visitor (J-1 visa) requirements.

You may download complete information and application materials by visiting www.EastWestCenter.org/studentprograms. Questions regarding application procedures may be emailed to: scholarships@eastwestcenter.org.

AWARD CONDITIONS

Length of Award

All EWC degree fellow awards are granted on an annual basis. These grants are made initially for twelve months but may be renewed annually to the allowed maximum grant time, subject to timely and satisfactory progress toward completion of the degree and fulfillment of East-West Center requirements.

Fellowships may be renewed up to a maximum of 24 months for the master's, 36 months for the Juris Doctor, and up to 48 months for the doctorate. The total award length may be less than the maximum allowable depending upon the academic status of the student at the time the award is given and the time necessary to complete degree requirements.

The scholarship provides substantial funding during the award period, including tuition and fees up to the equivalent of the tuition charged for post-baccalaureate students at the University of Hawai'i at Mānoa, housing in an East-West Center residence hall based on single occupancy, book allowance, health insurance, and a stipend to *partially* cover food and incidental expenses. Estimated expenses beyond the fellowship are noted in the application packet, to help students anticipate and budget for their flight and living expenses not covered by the fellowship. The Center strongly encourages applicants to seek financial support from other institutions, funding agencies, or personal funds to prepare to cover these estimated additional costs. Refer to the application materials for additional details.

Eligibility

Eligibility to apply is determined by an individual's ability to meet the following conditions:

Bachelor's Degree and Grade Point Average

Before the start of the award, applicants for graduate programs must have obtained a 4-year bachelor's degree or its equivalent from an accredited U.S. college or university or from a recognized institution of higher learning abroad. Equivalency is determined by the University of Hawai'i Graduate Division Admissions Office. Generally, an applicant must have a grade point average of 3.0 (4.0=A scale) or the equivalent, in the last four semesters or six quarters of the undergraduate record and in all post-baccalaureate work.

Citizenship or Permanent Residence

The Center's original mandate by the United States Congress established its geographical area of interest as Asia, the Pacific, and the United States. Individuals who are citizens or permanent residents of the United States or a country listed below may apply for East-West Center fellowships:

Southeast Asia

Brunei
Burma
Cambodia
Timor Leste
Indonesia
Lao, People's Democratic Republic
Malaysia
Philippines
Singapore

Thailand
Vietnam

East-Asia

China
○ Hong Kong
○ Macau
○ Mainland
○ Taiwan
Japan

Korea, Democratic People's Republic of
Korea, Republic of
Mongolia
Russia

South Asia

Afghanistan
Bangladesh
Bhutan
India
Iran
Maldives
Nepal
Pakistan
Sri Lanka

Pacific Region

American Samoa
Australia
Cook Islands
Federated States of Micronesia
Fiji
French Polynesia

Guam
Kiribati
Marshall Islands
Nauru
New Caledonia
New Zealand
Niue
Northern Marianas
Palau
Papua New Guinea
Samoa
Solomon Islands
Tokelau
Tonga
Tuvalu
Vanuatu
Wallis & Futuna Islands

U.S.

United States
Puerto Rico
Virgin Islands

Note: For applicants with dual citizenship, if the United States is one of the countries in which the applicant has dual citizenship, the application will be processed as a U.S. applicant.

For applicants with dual citizenship, please note that *only* citizens from countries on the list above are eligible for this fellowship and for the J-1 visa if awarded the fellowship. For example, if an applicant has dual citizenship in the United Kingdom and Pakistan, the application will be processed as an applicant from Pakistan. If awarded the fellowship, the applicant must use his/her Pakistani passport to be eligible for the J-1 visa and fellowship.

Visa

Degree fellows who are not citizens or permanent residents of the United States are required to come to the Center on the Exchange Visitor (J-1) visa and are subject to all provisions of the Exchange Visitor Program.

The intent of the Exchange Visitor Program is to have participants return to their home countries upon program completion to share and apply the knowledge and experience gained during their program at the Center. Exchange visitors on East-West Center sponsorship are required to return to their home country for an aggregate period of two years after completing their exchange visitor program. Graduate degree fellows (except for those on ADB fellowships) are eligible to apply for post-completion academic training upon completion of their degree program. For further information contact the East-West Center Visa Office at wongv@eastwestcenter.org.

Funding for a Second Degree

East-West Center degree fellows who have completed either an undergraduate or graduate degree under Center sponsorship (regardless of the funding source), and are pursuing an advanced degree, may apply for another fellowship administered by the Center for which they meet the eligibility requirements. They will however have a lower priority during the selection consideration having already been supported by the Center for one degree.

FUNDING PROVISIONS

Basic Provisions

The East-West Center Graduate Degree Fellowship provides the following funding:

- Tuition and fees up to the equivalent of the tuition charged for post-baccalaureate students at the University of Hawai'i at Mānoa toward master's or doctoral studies;
- Housing in a Center residence hall, based on single occupancy;
- A stipend to partially cover food and incidental expenses (Refer to the section on taxes on stipends for additional information.);
- An allowance for books, materials and supplies; and
- Health insurance coverage.

All amounts above are subject to change.

Estimated Expenses Beyond the Fellowship:

- Living expenses beyond the fellowship are estimated at \$400 per month, or \$4,800/year.
- Travel to and from home country and Honolulu.

Degree fellows are responsible for all personal and academic expenses not covered by the Center fellowship.

Students are encouraged to seek and obtain financial support for one or more of the above categories from other sources where possible. The availability of funding from other sources should be noted on the *Verification of Funds for Expenses Beyond the Scholarship* form included in the application packet. While the fellowship application form is due by November 1, 2010, the verification of funds form can be submitted by February 14, 2011, allowing more time for applicants to research and obtain additional funds.

Non-resident recipients of the Graduate Degree Fellowship must provide evidence of availability of financial support for the estimated living expenses before a DS2019 for the J-1 visa can be issued.

Supplemental Funding

Policy on Work: A student may request permission to work on campus up to 12 hours a week to earn funds that can contribute toward meeting living expenses. Under certain circumstances, students may be eligible to work additional hours during official school breaks and school vacations.

Travel Grants: Funding for field study and conference presentations is offered to degree fellows on a competitive basis during their study period.

Supplementary Awards: Through the generosity of the Center's friends and alumni, supplementary scholarships are becoming available to assist degree fellows. The EWC may be able to make available a limited amount of supplemental scholarship support to highly qualified applicants with high financial need on a case by case basis, based on the applicant's eligibility for supplementary scholarships and availability of funds. For consideration, applicants should indicate their need on the form included in the application packet entitled, *Verification of Funds for Expenses Beyond the Scholarship*.

Finalists in the East-West Center Graduate Degree Fellowship competition are considered for the following supplementary awards based on eligibility, financial need, and availability of funds. Applicants for the East-West Center Graduate Degree Fellowship do *not* need to complete a separate application to be considered for these awards. The following supplementary scholarships are awarded each year to new East-West Center Graduate Degree Fellows:

- **Ashok Kumar Malhotra Seva (Compassionate Service) Awards**

A dedicated volunteer himself, 1960's alumnus Ashok Malhotra created a fund to reward and encourage public service. The Ashok Kumar Malhotra Seva (Compassionate Service) Award provides support each year to international students with an outstanding academic record and a record of and intention to be involved in continuing community service in the Asia Pacific region. The scholarship encourages students to use both the theoretical and practical aspects of wisdom gained through their studies in their respective disciplines. Award decisions are based on financial need, community service, high education achievement, and funding availability. Graduate Degree Fellows from Asia and the Pacific are eligible for the Ashok Kumar Malhotra Seva Award.

- **Buddy & Melga Torre Gendrano Fellowships**

Melga Torre Gendrano, an EWC alumna, and her husband Buddy who own a real estate business in Hawai'i, have established an endowment to assist students with an outstanding academic record, financial need, and leadership experience. The Gendranos are particularly keen to assist those with a past record and intention of future involvement in the fields of education and/or agriculture. These fellowships will be awarded to students from the Philippines and Hawai'i. In the event that there are no participants from the Philippines or Hawai'i who are in need of or able to take advantage of the scholarship support, the fund will be used to assist fellows from other Asia Pacific countries. Award decisions will be based on financial need, leadership experience, high education achievement, and funding availability.

- **East-West Center Association (EWCA) Alumni Scholars Awards**

The Alumni Endowment Fund was established to support student scholarships as a legacy to help future generations of students to participate in East-West Center education programs. Donations to this fund help to generate income to fund the EWCA Alumni Scholar Awards which supplement other sources of financial support for qualified students who have financial needs, leadership potential and a strong commitment to community service. As the Center expands its educational programs, this additional assistance enables a growing number of individuals to join the EWC community each year. Applicants for the East-West Center Graduate Degree Fellowship from Asia, the Pacific and the United States are eligible for the Alumni Scholars Awards.

- **Eleanor and Hermann Haus Fellowships**

Stephen Haus was impressed by the mission and programs of the East-West Center and established the Eleanor and Hermann Haus Fellowships in honor of his parents and his strong belief that students educated in sustainability will change their home countries and the world. The Eleanor and Hermann Haus Fellowships will provide awards each year for international or American students, with a preference for a qualified native Hawaiian student, who have an outstanding academic record, a past record of and intention of future involvement in the fields of design, engineering or management, and commitment toward developing a better environment throughout the Asia Pacific region.

- **Jean E. Rolles Fellowships**

Jean Rolles has served on both the East-West Center Foundation Board of Directors and the East-West Center Board of Governors. She established the Jean E. Rolles Fellowships as an endowment to provide annual awards to students who have a past record and intention of future involvement in the fields of environment, economics or the travel and hospitality industry. Award decisions are based on financial need, leadership experience, high education achievement and funding availability. Fellows from Asia, the Pacific and the U.S. are eligible for the Jean E. Rolles Fellowships.

- **The Royal Sala Thai Scholarship Fund**

To commemorate the dedication of the new Royal Sala Thai at the East-West Center in 2008, and in recognition of the importance of leadership to the future of Thailand and the Asia Pacific region, EWC alumni established the Royal Sala Thai Scholarship Fund. This scholarship will assist students from Thailand with financial need to participate in Center student programs, either as East-West Center Graduate Degree Fellows, or in the Asia Pacific Leadership Program.

- **Sumi Makey Scholars Awards**

Sumi Makey, former East-West Center Dean of Student Affairs, established an endowment to assist East-West Center Graduate Degree Fellows from Southeast Asia, and particularly Southeast Asian women, with a background and interest in the arts and humanities. Ms. Makey values the vital role that the humanities play in our individual lives, and in making the world a better place to live. She notes that “the role of the arts and humanities is to broaden peoples’ perspectives, to add beauty and richness in our lives, and to be intellectually and spiritually uplifting.”

- **Toufiq & Ulrike Siddiqi Degree Scholars Awards**

A former staff member and his wife, a long-time volunteer at the Center, wanted to help East-West Center graduate degree fellows from South Asia. Toufiq and Ulrike Siddiqi designed the Toufiq and Ulrike Siddiqi Degree Scholars Awards to help South Asian graduate degree fellows who need initial assistance with travel and other start up costs to be able to take advantage of the EWC fellowship. These awards are made annually for two to four graduate degree fellows from South Asia, including Afghanistan, Bangladesh, Bhutan, India, Iran, Maldives, Nepal, Pakistan and Sri Lanka.

- **Dennis C. Zvinakis Awards**

The Zvinakis family and friends have established the Dennis C. Zvinakis Awards at the East-West Center to help fill the gap for deserving students from Indonesia, Laos, Cambodia, Vietnam, and the United States who need a modest but essential financial boost to be able to participate in a Center fellowship program. Dennis, an alumnus of the Center, passed away suddenly in Bangkok on December 22, 2007.

Throughout his career as an Agency for International Development (AID) Foreign Service Officer and development professional in Bangladesh, Indonesia, Sri Lanka and the Philippines, Dennis gave tirelessly. After retirement, he accepted his greatest challenge and achieved his most noteworthy career goals, establishing a USAID Mission in Vietnam in 2004, soon after the U.S. and Vietnam began diplomatic relations. His efforts resulted in the development of a historic aid program in Vietnam with emphasis on agricultural development, public health and environmental projects. He was honored by the East-West Center with their first posthumous Distinguished Alumni Award at the EWCA Bali Conference in November 2008

Travel

The Graduate Degree Fellowship does not provide support for initial and terminal air transportation.

Housing

Recipients of the fellowship who are single or married with no accompanying dependents below 18 years of age are required to reside in Center dormitories. Single students reside in a single room. Married students accompanied by a spouse reside in a double room. (Pets are not allowed in these dormitories.)

Information about East-West Center housing facilities may be found at our website www.EastWestCenter.org.

Individuals with minor dependent children cannot be accommodated in on-campus facilities and must reside off-campus.

Spouses and Dependents

The East-West Center Graduate Degree Fellowship does not provide support for spouses and dependents of its degree fellows except as specified below. No additional stipend payment or

travel allowance is made on the basis of marital status and the amount received will not adequately support a family.

Degree fellows are required to come to Honolulu alone for the first semester of the award to become acquainted with the Center, the University of Hawai‘i, and the Honolulu community, before arranging to have their families join them from abroad.

Degree fellows who plan eventually to bring their families should be fully aware of the high cost of living in Honolulu, the limited availability and high cost of off-campus housing, and especially the difficulty in finding employment opportunities for spouses.

The Center provides limited assistance in the following ways:

- During the period of the fellowship, the Center may provide dormitory space for the spouse by providing a double room beginning the second semester of the award.
- If a degree fellow is joined by dependent children below the age of 18, the family must reside off-campus as the Center’s residence halls are not allowed to house minors. Beginning the second semester of the award, the degree fellow living off-campus with family is eligible for an off-campus housing allowance equivalent to the rate of the double room in the East-West Center residence hall.
- The degree fellow is responsible for all other costs for the spouse and children.

THE REVIEW PROCESS/TIMETABLE

The East-West Center and University of Hawai‘i application forms are reviewed in the following sequence:

- 1) The **Award Services Office** reviews the forms for completeness and the required supporting documents and test scores. The East-West Center and University of Hawai‘i application forms must be *postmarked* no later than November 1, 2010 to meet the application deadline.
- 2) The **East-West Center Review Committee** determines general relevance to East-West Center programs and decides which applications will be forwarded to the University of Hawai‘i Graduate Division. Notification letters will be sent in early January to all applicants regarding the continued consideration of their application. Application to the East-West Center does not guarantee review for admission to the University of Hawai‘i unless the individual requests independent consideration. (Refer to the application section on **Independent UH admission** for additional information.)
- 3) The **University of Hawai‘i Graduate Division** reviews applications to determine whether the applicant meets minimum admission requirements. Incomplete applications will not be reviewed. Applications from individuals who are currently enrolled as classified graduate students at the University of Hawai‘i will be sent directly to their respective departments for review and comment.

- 4) The **University of Hawai'i Department** selected by the applicant reviews those applications which have met minimum admission requirements. The department reviews the application and makes a recommendation of admission to the appropriate College or Dean of the Graduate Division. (Refer to the University of Hawai'i Application Instruction booklet for additional information regarding the bases of denial.)
- 5) During the final selection the **East-West Center Review Committee** reviews only those applications which have successfully passed the University of Hawai'i Graduate Division and Graduate Field of Study.
- 6) **Selection for the fellowship is based upon the merits of the application.** The final selection decision takes into consideration the following: relevance of the applicant's interests to the East-West Center's aims and programs, recommendation by the University of Hawai'i graduate field of study, test scores, letters of reference, academic record, community involvement/extracurricular activity participation, and narrative statements. The final selection decision will be conveyed in writing and only to the applicant. No information regarding the final selection will be disclosed over the telephone.

COMMENCEMENT OF THE PROGRAM

The East-West Center Graduate Degree Fellowship begins in early August with an orientation program that includes advising and registration at the University of Hawai'i. All students are required to participate in this initial program, including those who are currently residing in Hawai'i.

Fellowships awarded in some UH departments may be postponed for no more than one semester with all appropriate clearances. Although the University of Hawai'i academic calendar is based on a semester system, the Center does not conduct a Graduate Degree Fellowship Competition for the spring semester.

OTHER SCHOLARSHIPS

ASIAN DEVELOPMENT BANK - GOVERNMENT OF JAPAN SCHOLARSHIP PROGRAM

In addition to the East-West Center Graduate Degree Fellowship, the Center also receives funding from the Asian Development Bank (ADB) to provide degree fellowships. Funding is available for up to 2 years (24 months) for graduate degree study. Recipients of funding from the Asian Development Bank receive full support including round trip air transportation.

If you are eligible for the ADB Scholarship, you may apply for consideration by submitting the East-West Center Graduate Degree Fellowship application and noting your interest in being considered for the ADB scholarship on the EWC application form.

Eligibility for the ADB Scholarship

Prospective applicants for ADB funding must:

- Be a citizen of an ADB developing member country that currently borrows funds from the Bank. Note: Applicants living or working in a country *other* than his/her home country are **not** eligible for this Scholarship.
- Have at least 2 years work experience and;
- Apply in one of the following fields of study approved for ADB funding:

Architecture (ArchD)

Business Administration (MBA, Japan Focused MBA*)

Economics (MA, PhD)

Geography (MA, PhD)

International Management (PhD)

Law (LLM)

Natural Resources & Environmental Management (MS, PhD)

Ocean & Resource Engineering (MS, PhD)

Oceanography (MS, PhD)

Pacific Islands Studies (MA)

Public Administration (MPA)

Sociology (MA, PhD)

Tropical Plant & Soil Science (formerly Horticulture) (MS, PHD)

Urban and Regional Planning (MURP)

*Japan-focused Executive MBA (JEMBA): The University of Hawai‘i School of Business Administration offers a special Japan-focused Executive MBA (JEMBA). This accelerated program offers one year of coursework and concludes with a fourteen week program in Japan involving an internship with a major Japanese corporation. The tuition for this program is approximately \$30,000, which is significantly higher than other degree programs at the University of Hawai‘i. Individuals applying to the JEMBA program must be able to provide all costs related to this program or be eligible for funding from the Asian Development Bank. If you are interested in this program please be sure to list JEMBA under field of study on page 2 of the East-West Center application. Additional information will then be sent specifying eligibility requirements.

Final determination of eligibility for ADB funding will be made by the East-West Center and the Asian Development Bank. ADB Scholarship recipients are not eligible for Post-Completion Academic Training (PCAT) upon completion of their degree programs. ADB Scholarship recipients are required to return to their home country immediately upon program completion to share and apply the knowledge and experience gained during their ADB Program at the East-West Center. Visit www.adb.org for more information.

II. APPLICATION PROCEDURES

OBTAINING APPLICATION FORMS:

Application material may be obtained in a variety of ways:

- Print downloadable application forms from: www.EastWestCenter.org/studentprograms
- Request an application by telephone, letter, fax* or email:

Award Services Office/Graduate Fellowship
East-West Center
John A. Burns Hall, Room 2066
1601 East-West Road
Honolulu, Hawai'i 96848-1601 USA
Phone: (808) 944-7735
FAX: (808) 944-7730*
Email: scholarships@eastwestcenter.org

*We are not able to fax application materials; however we can send hardcopy by mail or as email attachments if you are not able to download from the web site. Please indicate your preference.

- Applicants from all eligible countries may obtain applications directly from the Center's website, www.EastWestCenter.org/studentprograms, the Award Services Office, or from an East-West Center program representative in your country. Contact the Award Services staff if you do not know the EWC representative in your country.

Note: Please specify your country of citizenship and permanent residence when requesting an application.

SUBMITTING THE EAST-WEST CENTER APPLICATION FORM

An application packet contains this instruction booklet and the East-West Center and University of Hawai'i application forms. The EWC application should be completed according to the instructions in this booklet. The UH application should be completed according to the instructions that accompany it.

By November 1, 2010 mail both EWC and UH application forms to the East-West Center at the following address:

Graduate Degree Fellowships
Award Services Office - East-West Center
John A. Burns Hall, Room 2066
1601 East-West Road
Honolulu, Hawai'i 96848-1601 USA

Supporting documents such as letters of recommendation and official transcripts (refer to instructions) may be included with the application forms or sent directly by the recommender or issuing university to the East-West Center. Supporting documents, including official test score reports, are not required to be postmarked by November 1.

Individuals who mail their applications close to the November 1 deadline are strongly urged to obtain a receipt as proof of meeting the postmark deadline. Applications with illegible postmarks received after the November 1 deadline for which proof is not provided, will not be accepted.

Applicants who *hand carry* their application to the Award Services Office must do so before the close of business at 4:30 p.m. on Monday, November 1, 2010.

Application forms sent by facsimile equipment (FAX) or email will not be accepted under any circumstances.

Refer to the checklist at the back of this instruction booklet for a summary of information and reminders regarding required documents.

COMPLETING THE EAST-WEST CENTER GRADUATE DEGREE FELLOWSHIP APPLICATION FORM

The numbers below correspond to the numbers noted on the application form:

1. **Type of application:** Indicate whether or not you have previously applied for an East-West Center Graduate Degree fellowship. If you have applied previously, indicate the category and year of your last EWC application.
2. **Asian Development Bank (ADB) fellowship.** Eligible applicants from countries that receive ADB funding will be considered for ADB fellowships as well as EWC graduate degree fellowships by completing this application and accompanying forms. Check this box only if you meet the eligibility criteria for ADB funding.

Note: Biographical Data are collected as part of record-keeping requirements and have no bearing on the selection process.

3. **Name:** In the following order, begin with your family name, given name, then middle name. Indicate any alternate names that might appear on documents. Please refrain from using nicknames unless they appear on official documents and letters of reference.

4. **University of Hawai'i student identification number:** Leave this field blank if you do not have a University of Hawai'i student identification number.
5. **Sex:** Indicate your gender.
6. **Current or local mailing address:** Please note the address where we can reach you during the application and review phase.
7. **Address validity:** Please note the last day you will be at your current address. This will help us to reach you in a timely way at the appropriate address.
8. **Permanent address:** Note a permanent address where you can receive mail once your current/local address is no longer valid. If your permanent address is your current address, write "same as above."
9. **Visa status:** American citizens do not need to complete this item. If you are not a United States citizen and currently living in the U.S., please indicate the type of visa you currently have.
10. **Birth date:** Note the sequence for your birth date: month/day/year
11. **Birthplace:** Note city/state/country where you were born.
12. **Country of citizenship:** Note your country of citizenship. If you have dual citizenship, note both countries.
13. **Country of permanent residence:** Note your country of permanent residence if different from your country of citizenship.
14. **Office, home, cell (mobile) and fax numbers:** Please note any and all of the contact numbers at which we may be able to reach you during the application phase.
15. **E-mail address:** Print or type your email address clearly and completely if you have one.
16. **EWC scholarship:** If you have received an EWC scholarship before, please provide the date and type of award.
17. **EWC participation:** If you have participated in an EWC program (seminar, conference, training session), please let us know the program and date of your participation.
18. **College/university enrollment:** Beginning with your current or most recent college/university experience, list the universities at which you have been enrolled as a student.

19. **Current activity:** Please indicate if you are currently a student (noting where) or if you are currently employed (noting the nature of your work).
20. **Letters of Reference:** List the names and titles of the individuals you asked to provide letters of recommendation.
21. **Test/Examinations:** Consult the section under “REQUIRED TESTS.” Indicate the date you are scheduled to take the test(s) and where you have requested your official score results to be sent. All applicants are urged to take the test(s) as soon as possible to provide some leeway in completing this requirement. **Please be aware that scores from tests taken after October 2010 may not be available in time for the Center’s preliminary consideration of your application.**
22. **Language Study:** The East-West Center requires all American, Australian, and New Zealand students to study (or supply proof of proficiency in) an Asian or Pacific language. Students from Asia and the Pacific Islands are required to be proficient in English. For further information, consult the section “OTHER REQUIREMENTS.”
23. **Other institutions:** Indicate if you are applying to any other institutions for graduate study.
24. **University of Hawai‘i Field(s) of Study:** Consult the UH Application Instructions for degrees and fields of study offered at the University of Hawai‘i at www.hawaii.edu/graduatestudies/fields/html/fields.htm. Indicate the degree and field of study you wish to pursue. If you wish to apply to two fields of study, you must complete a separate UH application form for each program and provide a complete set of transcripts for each application. Note: If admitted to both fields of study and selected for a Center fellowship only one field of study will be approved for the fellowship.
25. **Independent UH Admission:** Applicants desiring admission to the University of Hawai‘i even if they do not receive an East-West Center Fellowship must apply for independent UH admission. **Check “yes” on the second page of the EWC application form to ensure that the application is forwarded to the University even if it is not continued after the first East-West Center review.** This decision must be made at the time the application is submitted.

An application for independent consideration must be accompanied by the University of Hawai‘i Application Fee Credit Card Payment Form or, a check or money order made payable to the “University of Hawai‘i.” An application that is not accompanied by a fee will not be processed by the University of Hawai‘i. The UH application fee is \$70. Only applicants who are applying for *independent* consideration are required to submit the fee.

If an applicant applies for independent consideration but is no longer being considered for an East-West Center Graduate Degree Fellowship, the East-West Center will forward the University of Hawai‘i application, application fee, and all accompanying documents

to the UH Graduate Division Office. Once the applicant receives this notification all correspondence related to the application should be directed to the University of Hawai'i Graduate Division at the following address:

University of Hawai'i Graduate Division Admissions Office
Spalding 354
2540 Maile Way
Honolulu, Hawai'i 96822 USA

To the greatest extent possible, the East-West Center will forward documents that are received after the application has been sent to the UH Graduate Division.

If you are also applying for a graduate research or teaching assistantship, please write to the appropriate academic department for forms and instructions. Consult the UH Application Instruction booklet for application deadlines. Applications for assistantship should be sent directly to the UH department.

26-29. Provide the requested information.

30. Please let us know all the ways you learned about the East-West Center Graduate Degree Fellowship. This helps us provide timely information and updates to key contacts.

Remember to sign and date the application.

OTHER APPLICATION DOCUMENTS TO COMPLETE

Responses to Essay Questions

Complete responses to the essay questions listed on the form entitled, *Essays to Accompany the Graduate Degree Fellowship Application Form*. Be sure to include your name on each page of your essay response. Include a copy of your Curriculum Vitae or resume with your essays.

Letters of Reference

The East-West Center requires three letters of reference completed by persons who have played a significant role in the education or work experience of the applicant. One letter of reference must address community service involvement. Letters from senior professors in the major field are also very helpful. Applicants who waive their right to see the letter of reference may not ask to see it at a later date unless the person writing the letter has given his or her permission. EWC letter of reference forms are included with the application.

With the exception of some fields of study, EWC letters of reference may also be used to meet UH letter of reference requirements. Recommendation letters specific to a departmental application should be returned directly to the field of study.

Official Transcripts

Two (2) official transcripts are required from each college or university where credits and grades (including study abroad or exchange programs, summer programs, non-degree work and extension programs) have been earned. The recording of grades of one university on the transcript of another university does not meet this requirement. An official graduation and/or degree certificate must accompany transcripts that do not include the date of graduation and type of degree awarded.

All transcripts and certificates must bear the actual (not copied) signature of the registrar and actual embossed seal or official stamp of the issuing institution. All documents, to be considered official, **must be received by the East-West Center in sealed official envelopes of the issuing institution**. Transcripts from universities of these countries: Afghanistan, Burma, Cambodia, China, Indonesia, Iran, Laos, Mongolia, Russia and Vietnam, must be issued in the original language and be accompanied by a certified English translation. Refer to the UH Application Instruction booklet for further information regarding transcript requirements.

Transcripts that are transmitted by facsimile equipment (FAX) are considered **unofficial** copies and do not meet certification requirements.

Only students who are currently enrolled at the University of Hawai'i at Mānoa may submit one certified photocopy of transcripts and test scores on file with their department.

Verification of Funds for Expenses Beyond the Scholarship

All applicants are required to submit this form by **February 14, 2011**.

Required Tests

Proof of English proficiency is a requirement for admission to the University of Hawai'i and applicants from countries in which English is not the only official language (including U.S. Nationals and Permanent Resident Aliens for whom English is not their native language) are required to demonstrate advanced proficiency in the use of the English language. Proof of proficiency can be demonstrated by taking the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). The East-West Center is unable to grant an exemption of this University of Hawai'i requirement.

Only applicants in the following categories are automatically exempt from taking the TOEFL or IELTS:

- Native speakers of English from Australia, Canada, Great Britain, New Zealand, or Singapore.

- Students who have received a bachelor's degree or an advanced degree within the last five years from an accredited college/university in the United States, Australia, Great Britain, New Zealand, Singapore and universities in Canada and Africa where English is the language of instruction. TOEFL or IELTS must be retaken if the degree was completed prior to this date.

Test Of English As A Foreign Language (TOEFL)

- The East-West Center minimum TOEFL score is: 550 for the Paper-based TOEFL examination, 213 for Computer-based TOEFL examination, and 79-80 for an Internet-based TOEFL examination unless a higher score is required by the field of study. Results must be from a test taken within the last two years.
- The Educational Testing Service at P.O. Box 6151, Princeton, New Jersey 08541-6151, USA, can provide information on registering for the TOEFL examination. Website: www.ets.org/toefl
- Official test score reports that are sent directly from the Educational Testing Service (ETS) are the only acceptable reports. The "Applicant's Score Confirmation Report" will not be accepted by the UH Graduate Division. Please be sure to mark the East-West Center (Code No. 4868) on the answer sheet on the day of the test to enable ETS to send the score reports as quickly as possible.
- A photocopy or a student's copy is not acceptable as a substitute score report.

International English Language Testing System (IELTS)

- The International English Language Testing System (IELTS) may be substituted for TOEFL. Results must be from a test taken within the last two years. An overall band test result of 5.0 is required for admission to the University of Hawai'i. The East-West Center minimum score requirement is 6.0.
- Applicants should contact the nearest British Council/Embassy/Consulate or IDP Education Australia Office in their country for the nearest testing center. It is advised that you also check the IELTS web page for information on testing centers. Website: www.ielts.org
- The official score report must be issued to the East-West Center in a sealed official test center envelope.

Other Tests

The following two tests are not required by the East-West Center; however, if the applicant's UH field of study requires the following tests, an official score report must be submitted to the East-West Center so that the results will be made available to the requiring UH department.

Graduate Record Examination (GRE)

- Refer to the UH web site or graduate department for requirements specific to each field of study. If the GRE is required for a particular field of study, the official score report should be sent directly from the Educational Testing Service to the East-West Center (Code No. 4868). The East-West Center should receive official GRE scores no later than January 14, 2011 so that it will not delay the UH application process.
- Information on registration for the GRE and related exams may be obtained by writing to the Educational Testing Service, P.O. Box 6000, Princeton, New Jersey 08541-6000, USA. Website: www.gre.org Email: gre-info@ets.org

Graduate Management Admission Test (GMAT)

- The GMAT is a University of Hawai'i requirement for all Accounting, Business Administration, and Travel Industry Management applicants.
- To obtain information on registering for this examination, visit the Graduate Management Admission Council website: www.mba.com
- The official score report should be sent to the University of Hawai'i School of Business Administration Code 4HF-DD-47 for MBA, and Code 4HF-DD-77 for TIM, no later than January 14, 2011.

OTHER REQUIREMENTS

Doctoral Applicants

Applicants for a doctoral fellowship should hold the equivalent of a U.S. master's degree.

The East-West Center requires that a sample of written work in English be submitted as part of the application. The sample can take the form of a representative chapter of the applicant's master's thesis or a substantial seminar report or term paper. Sample papers submitted will not be returned to the applicant. Do not send a complete thesis or book bound material.

Sample Work

Samples of work, slides, portfolio, or tape recordings are required by certain fields of study. Refer to the University of Hawai'i application instruction booklet for specific information.

Optional: Applicants may submit additional documentation such as photos or samples of publications that they consider relevant to their application.

Special Application Forms

Certain UH fields of study require applicants to complete additional application material. The Center can provide application forms upon request.

Language Study

- a) If awarded an East-West Center fellowship, nonnative speakers of English may be required by the University to enroll in the English Language Institute (ELI) of the University of Hawai'i to improve English language skills, regardless of scores obtained on the TOEFL.
- b) Native speakers of English from the U.S., Australia or New Zealand are required to have, or to obtain while on award, the second level of proficiency in a nonwestern language spoken in the Asian or Pacific region.

Students Currently Enrolled at the University of Hawai'i

Classified graduate students at the University of Hawai'i enrolled in a graduate degree program are eligible to apply for the Center's Graduate Degree Fellowship. The application deadline must still be met. The following applies to currently enrolled students only:

- If applying in the same field of study in which the applicant is currently enrolled, only the following are required:
 - The East-West Center application form and required essays
 - One complete set of transcripts of all previous academic work (photocopies of official transcripts will be accepted); a grade report of Fall 2010 semester when available.
 - If relevant one copy of the TOEFL and GRE score report
 - Three letters of reference
 - A writing sample for doctoral applicants
 - Curriculum Vitae (C.V.) or resume
- If currently in a master's program and applying for a doctoral program in the same field, a copy of the letter of admission to the doctoral program must be received no later than March 1, 2011.
- If applying in a different field of study than the field in which the applicant is currently enrolled, both the University of Hawai'i and East-West Center application forms and all required documents must be submitted to the Award Services Office.
- If a currently enrolled student is awarded a Center fellowship but is placed on **academic probation** for the first semester of his or her award, the fellowship is no longer valid and will be withdrawn.

TAX INFORMATION REGARDING FELLOWSHIPS

United States Government Taxes

In 1986 the United States Government passed a Tax Reform Act that only partially allows the financial assistance provided through a scholarship or fellowship to be exempt from taxes. Only those items directly related to a degree fellow's academic program such as tuition and fees, books and materials and supplies, are exempt. Funds for food and incidental expenses, housing and health insurance provided by the Center from United States funding sources, are subject to United States Government taxes.

Some students may be exempt from United States Government taxes by virtue of tax treaties that the United States Government has signed with a number of countries. While provisions vary from country to country, treaties with such countries as China, Indonesia, Korea, Thailand, and the Philippines will exempt most degree fellows from paying United States Government taxes on their East-West Center degree fellowship. Specific treaty benefits for each nation can be found in Internal Revenue Service Publication 901.

For **non-resident students from all other countries**, the Center is required by law to withhold taxes each month at a 14% rate of all taxable items (housing, health insurance and monthly stipend). **U.S. students and permanent residents** are responsible for paying their own taxes. Since the Center can only withhold taxes for non-residents, U.S. students and permanent residents are strongly encouraged to pay estimated taxes.

State of Hawai'i Taxes

The State of Hawai'i also taxes that portion of the Center fellowship that provides for food and incidental expenses, housing and health insurance, but at a lesser rate. All students, including those from tax treaty countries, are subject to State of Hawai'i taxes as tax treaties only exempt United States Government taxes. Since the State does not have a withholding capability for non-employees, all students are encouraged to pay estimated State of Hawai'i taxes.



EAST-WEST CENTER GRADUATE DEGREE FELLOWSHIP APPLICATION CHECKLIST

The following documents must be submitted to the East-West Center to be considered for the Graduate Degree Fellowship. **Note: Do not send any of the application documents to the University of Hawai'i; they must be received together at the East-West Center.** Do not staple, paste, or bind application material together.

EWC Graduate Fellowship Application Checklist—items to be **postmarked** by November 1, 2010

- East-West Center Application Form
- Completed essays
- Writing sample (required for all doctoral degree applicants and some fields of study)
- Copy of passport biodata page if available.

EWC Graduate Fellowship Application Checklist—items should be **received** by December 1, 2010 to meet EWC preliminary selection review.

- Two (2) official transcripts from each institution attended
- Three (3) Letters of Reference
- Official GRE, TOEFL or IELTS test score report from the testing service, if required for University of Hawai'i application. Final receiving deadline is January 14, 2011.

UH Graduate Admission Application Checklist—all items to be **postmarked** by November 1, 2010

- University of Hawai'i Graduate Admission Application and Graduate Program Supplemental Information Form (if not currently enrolled at UH).
- Statement of Objectives (applicants who chose to submit only one statement to EWC and UH must address objectives of both EWC and UH in their statement. Please provide a copy for each application.)
- Residency Declaration Form (required only if you are eligible to claim Hawai'i residence or statutory exemption)
- Confidential Financial Statement Form (required only by international applicants seeking independent consideration of admission)
- Curriculum Vitae
- Application Fee (required only if you wish independent consideration to attend the University of Hawai'i regardless of whether you receive the East-West Center fellowship. Include completed Application Fee Credit Card Payment Form, check, or money order made payable to the "University of Hawai'i.")
- Be sure to check with the field of study you are applying to for additional requirements.

A reminder for all forms:

- Does your name appear in English on all documents, including essays, letters of reference and transcripts?
- Did you sign the application forms?

Verification of Funds for Expenses Beyond the Scholarship form—due February 14, 2011

- Send the completed *Verification of Funds for Expenses Beyond the Scholarship* form

All documents should be sent to the East-West Center at the following address:

GRADUATE DEGREE FELLOWSHIPS

Award Services Office - East-West Center

John A. Burns Hall, Room 2066

1601 East-West Road

Honolulu, HI 96848-1601 USA

Telephone: 808.944.7735 | Fax: 808.944.7730 | Email: Scholarships@EastWestCenter.org

EastWestCenter.org/studentprograms

24. I wish to pursue a _____ degree in the field of study of _____ at the University of Hawai'i.

25. **Consideration for independent UH Admission** Do you plan to attend the University of Hawai'i in the event that you do *not* receive an East-West Center fellowship? Your response will not affect your fellowship application; it only informs us how to submit your UH application for processing. If yes, see instructions for information on how to submit application fee.

Yes

No

26. List the countries in which you have traveled or resided (indicate places and dates).

27. List the titles of publications you have authored (indicate subject, date, and place).

28. List the scholarships, fellowships, or grants you have received.

29. List other scholarships and fellowships for which you are applying.

30. How did you learn about the East-West Center Graduate Degree Fellowship? Check all that apply:

Newspaper or magazine

Scholarship database

Internet search

EWC web site

Educational advising office

Poster

EWC staff (name: _____)

Professor (name: _____)

Current or former EWC fellow (name: _____)

EWC information session (location: _____)

Graduate department/university (name: _____)

EWC Program Representative (name: _____)

Conference (name: _____)

Other: (please explain: _____)

NOTE: To complete your application, review the East-West Center Graduate Degree Fellowship Application Information and Instructions for other required supporting documents.

APPLICANT'S CERTIFICATION

I hereby certify that the information I have given on this application is complete and correct to the best of my knowledge, and that I have attended no institution other than those listed on this application. I understand that the concealment of such information may result in the rejection of my application or disciplinary action if discovered after enrollment. I understand that it is my responsibility to arrange for the forwarding of official transcripts of records from all schools specified in the instruction booklet, and that such transcripts and other application materials become the property of the East-West Center and will not be returned to me. Further, I authorize access to and if necessary, release of my educational records of any academic work done at the University of Hawai'i as part of my department's evaluation of my application for an East-West Center Graduate Fellowship.

(Please be sure that photo copies of your application/documents needed for your own personal use are made BEFORE submitting them to the East-West Center.) The East-West Center WILL NOT make any photo copies of any materials submitted as part of your application.

Date: _____

Signature of Applicant: _____

ESSAYS TO ACCOMPANY THE GRADUATE DEGREE FELLOWSHIP APPLICATION FORM

Provide your essay responses on separate sheets of paper. Note the essay number and your name at the top of each essay. If you type your essay, we suggest an 11 or 12 size font, single or double spaced (your discretion).

- 1) Write an essay in which you discuss your long-range goals and objectives in pursuing your degree, stating their relevance for the East-West Center and its programs of international research and community building. (Maximum length: five pages)
- 2) Write a brief biographical essay in which you discuss your background including community service or civic engagement activities, and reasons for pursuing graduate study. (Maximum length for the essay: two pages)

Note: Include a copy of your resume or curriculum vitae.

- 3) Your participation in EWC seminars, activities, and residential community will be alongside students from the U.S., Asia and the Pacific region. Please comment on your preparedness for this inter-cultural learning environment. (Maximum length: two pages)
- 4) As part of the fellowship, students complete an East-West Center academic requirement. This may involve completion of one of the following interdisciplinary graduate certificates: Leadership, International Cultural Studies, Global Health and Population Studies, Conflict Resolution, or Disaster Management and Humanitarian Assistance; or invited involvement in an East-West Center research project. If you would be interested in being involved in research with an EWC project, please list the research area you would be interested in and discuss why you selected this area. If your preference is for a certificate program, indicate your interest. Refer to the East-West Center Research Program website for current research themes and projects EastWestCenter.org/research. (Maximum length: one page)
- 5) Complete the following essay *only if* you have indicated you want to be considered for the ADB scholarship in addition to the East-West Center Graduate Degree Fellowship. (Maximum length: five pages)

Write an essay in which you discuss your long range goals and objectives in pursuing your degree stating their relevance to the **ADB Strategic Development Objectives** as described on the ADB website, adb.org:

“The adoption of poverty reduction as a strategy gave primacy to ADB’s fight against poverty. ADB continues to carry out activities to promote economic growth, develop human resources, improve the status of women, and protect the environment, but these strategic development objectives now serve its poverty reduction agenda. Its other key development objectives, such as law and policy reform, regional cooperation, private-sector development, and social development, also contribute significantly to this main goal.”

Application Deadline: November 1, 2010

The applicant noted in the box below is applying for an East-West Center fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The East-West Center Fellowship provides substantial funding for Master's and Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the **Award Services Office, Attention: EWC Graduate Degree Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601**. Reference letters can be emailed to scholarships@eastwestcenter.org ahead of the original to meet the deadline. Thank you for your assistance.

Name and title of Person Writing Recommendation

Address

Name of Applicant

Applicant's special area of academic and research interest

*TO THE APPLICANT: Confidentiality of Participant Records
Under East-West Center policy, this letter may be viewed by you unless you waive your right to see it or the person writing this letter wishes it to be held in confidence (#9). In the event you do not waive your right to see this letter but the referee indicates in item #9 that he/she wishes the letter to be held in confidence, the referee's preference will take precedence.*

- I waive my right to see this letter of reference
 I do not waive my right to see this letter of reference

Signature of Applicant

Date

LETTER OF REFERENCE

Feel free to attach a separate letter to address these questions.

1. How long have you known the applicant?
2. How well and in what capacity do you know the applicant?
3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
Leadership						
Initiative						
Creativity						
English language ease (if not native speaker of English)						
Adaptability						
Career potential						
Intelligence						
Readiness for advanced work						
Self-expression						
Ability to pursue independent study						
Ability to cope with personal crises						
Capacity for change						
Motivation to pursue international education						
Cross-cultural knowledge & experience						
Cross-cultural sensitivity						

4. Of similar applicants for advanced work you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average)?
5. What are the applicant's special academic/professional strengths and weaknesses?
6. What has been individual's greatest achievement (academic, personal, community)?
7. Please provide any additional comments that you deem relevant regarding the applicant?
8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____

Date _____

Application Deadline: November 1, 2010

The applicant noted in the box below is applying for an East-West Center fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The East-West Center Fellowship provides substantial funding for Master's and Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the **Award Services Office, Attention: EWC Graduate Degree Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601**. Reference letters can be emailed to scholarships@eastwestcenter.org ahead of the original to meet the deadline. Thank you for your assistance.

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- I waive my right to see this letter of reference
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Date

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2. How well and in what capacity do you know the applicant?
3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
Leadership						
Initiative						
Creativity						
English language ease (if not native speaker of English)						
Adaptability						
Career potential						
Intelligence						
Readiness for advanced work						
Self-expression						
Ability to pursue independent study						
Ability to cope with personal crises						
Capacity for change						
Motivation to pursue international education						
Cross-cultural knowledge & experience						
Cross-cultural sensitivity						

4. Of similar applicants for advanced work you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average)?
5. What are the applicant's special academic/professional strengths and weaknesses?
6. What has been individual's greatest achievement (academic, personal, community)?
7. Please provide any additional comments that you deem relevant regarding the applicant?
8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____

Date _____

Application Deadline: November 1, 2010

The applicant noted in the box below is applying for an East-West Center fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The East-West Center Fellowship provides substantial funding for Master's and Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the **Award Services Office, Attention: EWC Graduate Degree Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601**. Reference letters can be emailed to scholarships@eastwestcenter.org ahead of the original to meet the deadline. Thank you for your assistance.

Name and title of Person Writing Recommendation

Address

Name of Applicant

Applicant's special area of academic and research interest

TO THE APPLICANT: Confidentiality of Participant Records
Under East-West Center policy, this letter may be viewed by you unless you waive your right to see it or the person writing this letter wishes it to be held in confidence (#9). In the event you do not waive your right to see this letter but the referee indicates in item #9 that he/she wishes the letter to be held in confidence, the referee's preference will take precedence.

- I waive my right to see this letter of reference
- I do not waive my right to see this letter of reference

Signature of Applicant

Date

LETTER OF REFERENCE

Community Service/Civic Engagement/Extra Curricular Activities

Feel free to attach a separate letter to address these questions

1. How long have you known the applicant?
2. How well and in what capacity do you know the applicant?
3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
Leadership						
Initiative						
Creativity						
Consideration/concern/care for others						
Adaptability						
Ability to help others with crises						
Intelligence						
Self-expression						
Ability to cope with personal crises						
Capacity for change						
Cross-cultural knowledge & experience						

4. Of similar applicants you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average) in the area of cross-cultural community building?

5. What are the applicant's special strengths and weaknesses?

6. What has been individual's greatest achievement (academic, personal, community)?

7. Please provide any additional comments that you deem relevant regarding the applicant's community service/extra curricular activities.

8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____ Date _____

VERIFICATION OF FUNDS FOR EXPENSES BEYOND THE SCHOLARSHIP Name: _____

The East-West Center Graduate Degree Fellowship provides substantial funding for educational costs and living expenses toward Master's and Doctoral degree studies, as noted in Column A of the table below.

Applicants need to prepare for *additional* living expenses for food and other personal expenses beyond the scholarship, estimated at \$400 US per month, or \$4,800 per year. In addition, applicants need to budget for round-trip airfare.

The Center strongly encourages applicants to seek financial support from other institutions, funding agencies or personal funds well in advance, to prepare to cover the flight and estimated additional costs. Employment for East-West Center Graduate Degree Fellows is allowed when authorized by the Center and normally would not exceed 12 hours per week, except during official school breaks and vacations. For international fellows, the nature of the employment must meet J-1 visa requirements. To provide time to explore supplemental funding opportunities, this form can be completed and returned by **February 14, 2011**.

Instructions

To indicate your budget and resources for the estimated expenses beyond the fellowship for the *first year* of study, please complete columns B, C, and D in the table below in US Dollars where "\$" is noted. Also, please complete the back of this form.

Item	A EWC Graduate Degree Fellowship	B Amount Covered by Personal or Family Funds	C Amount Covered by Other Funding Sources	D Amount not yet covered
Tuition and Fees				
Tuition	*Covered up to the equivalent of the regular graduate tuition charged for post-baccalaureate students at UH			
Fees required by University of Hawai'i	Covered up to the equivalent of the tuition charged for post-baccalaureate students at UH			
Living Expenses				
Housing in EWC residence hall based on single occupancy	Covered			
Stipend to <i>partially</i> cover food and incidental expenses	\$200/per month			
Estimated additional living expenses of \$400/month or \$4,800/year	Not covered	\$	\$	\$
Books and Materials				
Book allowance	\$660/per year			
Health Insurance				
Health Insurance	Covered			
Travel Expenses				
SEVIS fee for international fellows	Covered			
Visa fee for international fellows (see note below)	**Not covered	\$	\$	\$
Airfare (to/from Honolulu)	Not covered	\$	\$	\$
Totals for columns B, C, D		\$ Column B Total	\$ Column C Total	\$ Column D Total

* **Tuition Note:** Applicants to professional programs such as JD, LLM, MBA and Architecture should be aware that this fellowship does not cover the full tuition or professional fees.

** **Visa Fee Note:** All international fellows are required to pay for the visa application (Machine Readable Visa--MRV) fee of \$131. Citizens of some countries are required to pay a visa issuance (reciprocity) fee. Check the following site for details on visa costs related to your country: <http://travel.state.gov/visa/reciprocity/index.htm>

Instructions

If you indicated in column D that you do not have resources yet to cover certain anticipated costs, please provide further explanation below so that we have a clear understanding of your situation. If you need additional space, please attach a separate sheet.

Note: If you are applying for study in a program that charges a tuition *higher* than the rate charged for post-baccalaureate students—for example, the Juris Doctor (JD) program or one of the Shidler College of Business Programs—please indicate below your additional resources or need for the portion of tuition *not* covered by the fellowship. Contact Scholarships@EastWestCenter.org to inquire about the balance of tuition due, if any.

Please indicate if you are currently applying to any other agency/foundation/government for funds to cover the estimated additional expenses, and when you expect to be notified of the results.

Explain why you would need additional East-West Center support.

If you have been offered a Graduate Assistantship at the University of Hawai'i at Mānoa (UHM), please inform us below as it may determine how your insurance and tuition are covered in the agreement between the UHM and EWC. Thank you.

Please submit this form to the Award Services Office by February 14, 2011.

I hereby certify that the information I have provided on this form is complete and correct to the best of my knowledge. I also understand that if selected for an East-West Center Graduate Degree Fellowship I will be expected to certify sufficient funds for additional living expenses beyond the scholarship for the first year of study.

Name: _____ Date _____

Signature _____ Citizenship _____

Address: _____ Email _____

Telephone: _____ Mobile Tel: _____ Fax: _____