

EAST-WEST CENTER—NATIONAL SCIENCE FOUNDATION
DOCTORAL FELLOWSHIPS
FOR
SOCIAL-ENVIRONMENTAL TRANSITIONS AND
EMERGING INFECTIOUS DISEASES

APPLICATION INFORMATION AND INSTRUCTIONS

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EAST - WEST CENTER

COLLABORATION • EXPERTISE • LEADERSHIP



The East-West Center promotes better relations and understanding among the people and nations of the United States, Asia, and the Pacific through cooperative study, research, and dialogue. Established by the U.S. Congress in 1960, the Center serves as a resource for information and analysis on critical issues of common concern, bringing people together to exchange views, build expertise, and develop policy options. The Center is an independent, public, non-profit organization with funding from the U.S. government, and additional support provided by private agencies, individuals, foundations, corporations, and governments in the region.

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I. OVERVIEW

The East-West Center

Since its founding in 1960, when the U.S. Congress established the East-West Center (EWC) as an education and research institution to strengthen relations and understanding among the nations and peoples of Asia, the Pacific and the United States, the Center has promoted the development of a peaceful, prosperous, and just Asia Pacific community through programs of cooperative study, training, and research.

The need for regional cooperation and community building among nations has never been greater. This is an era of increasing social, economic, and technological interdependence in which leaders in every arena must possess regional literacy, knowledge based on multi-cultural perspectives, and a shared sense of community.

The thread of cooperative study runs through all of the Center's programs, whether conducted on campus or off, in the classroom or in the field, for students or for professionals. At the Center, learning is a collaborative process in which each person contributes knowledge, experience, and perspective to benefit all participants. It recognizes the importance of establishing a basis for the comfortable exchange of ideas by building an environment of openness, trust, and shared community.

The East-West Center is unique among international institutions in its focus on community building at the campus level as a stepping-stone to community building in the Asia Pacific region. While at the Center, participants learn, work and live together, and extend helping hands to the local community. The East-West Center experience is one of grassroots relationship building, cultural exchange, shared experiences, and communal preparation for future leadership roles throughout the region.

The University Of Hawai'i

The University of Hawai'i at Manoa is the flagship campus of the state university system. It was founded in 1907 and is located on 300 acres of land in Manoa Valley, close to the center of metropolitan Honolulu. It is a comprehensive research university offering bachelor's degrees in 87 fields of study, master's degrees in 85, and doctorate degrees in 51 fields. It enrolls approximately 20,000 full-time students each semester of whom 6,000 are graduate students.

The University of Hawai'i (UH) and the East-West Center are separate organizations but maintain close institutional ties through a variety of programs, such as the Graduate Degree Fellowship Program. All reference in this booklet to the University of Hawai'i refers to the Manoa campus. Visit www.hawaii.edu/graduatestudies for more extensive information on the University of Hawai'i and its graduate programs.

Overview of The East-West Center—National Science Foundation Doctoral Fellowship for Environmental Transitions and Emerging Infectious Diseases (hereafter, the EWC-NSF Doctoral Fellowship) provides doctoral funding for graduate students to participate in educational and research programs at the East-West Center while pursuing doctoral study at the University of Hawai'i at Mānoa in [Botany](#), [Anthropology](#), [Geography](#), [Natural Resources and Environmental Management](#), [Psychology](#), [Public Health](#), [Sociology](#), or [Urban and Regional Planning](#). Three EWC-NSF Doctoral Fellowships are available for study to begin in August 2010.

The research is a collaborative project with the East-West Center, University of Hawai‘i at Mānoa and Hanoi University of Agriculture. The project includes participation of students in an NSF-funded [IGERT](#).

Previous research suggests that disease outbreaks are associated with environmental changes such as urbanization, agricultural change, and natural habitat alterations that occur as societies evolve. However, the mechanisms underlying disease outbreaks are not well understood because the interactions within and among coupled natural human systems are complex. Studying the role of societal development in disease transmission is urgent and critical for improving the prediction and control of disease. The project addresses a compelling research question, “How does the outbreak of highly pathogenic avian influenza (HPAI) as measured by numbers of diseased poultry (chickens) in Vietnam vary across traditional settings, modern settings, and transitional settings?”

Interaction of the graduate students with international researchers and exposure to interdisciplinary methods examining linkages between natural and human systems will result in a valuable training experience. Research findings should help to inform institutions in Vietnam and other developing countries about the significance of social and environmental transitions, risk perceptions, and decision-making processes in disease outbreaks.

EWC-NSF Doctoral Fellows will work closely with East-West Center Researchers and University of Hawai‘i faculty, as well as with researchers in Vietnam involved in the East-West Center—National Science Foundation Project for Environmental Transitions and Emerging Infectious Diseases.

East-West Center Researchers:

[Melissa Finucane, PhD](#)

[Jefferson Fox, PhD](#)

[Zhe Li, PhD](#)

[Sumeet Saksena, PhD](#)

University of Hawai‘i Faculty and Researchers:

[Durrell Kapan, PhD](#)

[Ian Pagano, PhD](#)

[James Spencer, PhD](#)

[Bruce Wilcox, PhD](#)

KEY COMPONENTS OF THE EAST-WEST CENTER FELLOWSHIP EXPERIENCE

Beyond fulfilling degree requirements at the University of Hawai‘i, East-West Center graduate degree fellows across all funding streams have opportunities to enhance their degree studies by participating in the East-West Center community and its programs. These key experiential components include:

Living on Campus at the East-West Center

Located in Honolulu adjacent to the University of Hawai‘i, the Center’s 21-acre campus features conference, research, and residential facilities nestled in the heart of beautiful Manoa Valley. Students and other EWC participants live in residence halls that include nearly 500 rooms. Living, cooking and sharing meals together in the residence halls is a

vital experience in community building that begins at the Center. Through this residential community, East-West Center students develop lifelong relationships and a powerful sense of community with others who share an interest in the Asia Pacific region. Further information about our residence halls may be found at our website www.EastWestCenter.org.

Participating in Regularly Scheduled Center Activities and Seminars, Including:

- **Research Collaboration:** EWC-NSF Doctoral Degree Fellows will work in close research collaboration with East-West Center researchers overseeing the East-West Center—National Science Foundation Project for Environmental Transitions and Emerging Infectious Diseases.
- **Wednesday Evening Seminar:** The Wednesday Evening Seminar (WES) is a gathering of Center participants in their first fall and spring semesters. WES brings together fellows from diverse academic disciplines, geographic areas, and life experiences, to learn and dialogue on issues of common concern that impact the United States and Asia Pacific region. While graduate degree fellows focus their attention in highly specialized disciplines of study at the University, the Wednesday Evening Seminar strives to challenge EWC fellows to explore issues that may be beyond their range of expertise or comfort zones; to explore issues facing the Asia Pacific region, and, in the process, forge bonds among themselves that ultimately strengthen the Center’s diverse, global community. Through invited expert speakers, films, and facilitated small group discussions on themes relevant to the United States and Asia Pacific region, the WES strives to create an environment for academic interaction and cultural learning between participants who themselves represent the vast diversity within the Asia Pacific region.
- **Community Service:** Degree fellows devote 90 hours to community service during their award period. Through service learning activities, participants develop leadership skills, and broaden their understanding of Hawai‘i and its multicultural community, and the ways in which transformational change can take place at personal, professional and grassroots levels.

STUDENT-LED PROJECTS AND INITIATIVES

Participants in the East-West Center Education Program participate in an exciting spectrum of extracurricular activities, student-led projects and initiatives that draw upon and highlight the Center’s broad diversity of cultural perspectives and traditions.

East-West Center International Graduate Student Conference

This multi-day conference, organized by graduate degree fellows at the Center, has become one of the premier graduate student conferences in the world, and the largest focusing on the Asia Pacific. Each year the [IGSC](#) revolves around a theme of significance to the United States and Asia Pacific region. Through paper presentations, panel discussions, and poster sessions, participants have explored such themes as “Addressing Development Issues in Asia Pacific,” “A Sense of Place in the Pacific and Asia: Socioeconomic, Cultural, Political, and Environmental Identities,” and “Local/Global Relations in the Asia Pacific Region.” Conference chair and co-chair are internship positions held by two EWC graduate degree fellows.

East-West Fest

A major biennial cultural event, East-West Center students work together to organize this popular, educational, and fun-filled day of sharing their talents, crafts, music, cuisine, games, and goodwill with the Hawai'i community. Held outdoors on the EWC campus, this festival promotes international cooperation and understanding, which are the underpinnings of all East-West Center endeavors.

East-West Center Participants Association

One of the objectives of the [EWCPA](#) Board is to create a vibrant and cohesive participant community that interacts, shares, and appreciates talents, arts, cultures, thoughts, and good will with one another. Ongoing activities include weekly films, shuttles to area markets, as well as participant organized social and cultural events.

APPLYING JOINTLY TO THE EAST-WEST CENTER AND UNIVERSITY OF HAWAI'I

EWC-NSF Doctoral Fellowships support graduate study at the University of Hawai'i in fields relevant to the goals and objectives of the EWC-NSF. Because degree fellows are involved in programs at the East-West Center, as well as in advanced degree work at the University of Hawai'i they have obligations to both institutions.

It is strongly recommended that applicants contact the respective University of Hawai'i department for the most recent information on their program of choice.

It is not necessary to obtain admission to a field of graduate study at the University of Hawai'i *before* applying to the East-West Center. Application to both the University of Hawai'i and East-West Center may be done concurrently by submitting both applications and all supporting documents directly to the East-West Center.

Fellowships are awarded annually in an international competition. The deadline for the next competition is **November 1, 2009** for study to begin in August 2010.

General Requirements:

- Applicants submit *both* the application for EWC-NSF Doctoral Fellowship *and* the Graduate Division Admissions Application to the University of Hawai'i to the East-West Center Awards Office. Applications must be postmarked by the November 1 deadline.
- Applicants already enrolled as classified graduate students at the University of Hawai'i submit only the East-West Center Graduate Fellowship application (refer to the instructions on page 16 regarding students currently enrolled at the University of Hawai'i).
- Required tests include the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) for applicants from non-English speaking countries, as well as the GRE if it is required by University of Hawai'i department.
- Award recipients who are not US citizens or permanent residents must meet exchange visitor (J-1 visa) requirements.

If you have not received a complete application packet, you may download complete information and application materials by visiting www.EastWestCenter.org/studentprograms or by emailing inquiries to: scholarships@eastwestcenter.org.

AWARD CONDITIONS

Length of Award

All EWC degree fellow awards are granted on an annual basis. These grants are made initially for twelve months but may be renewed annually to the allowed maximum grant time, subject to timely and satisfactory progress toward completion of the degree and fulfillment of EWC requirements.

EWC-NSF Doctoral Fellowships may be renewed up to a maximum of 36 months. The total award length may be less than the maximum allowable depending upon the academic status of the student at the time the award is given and the time necessary to complete degree requirements.

Eligibility

Eligibility to apply is determined by an individual's ability to meet the following conditions:

Bachelor's Degree and Grade Point Average

Before the start of the award, applicants for graduate programs must have obtained a 4-year bachelor's degree or its equivalent from an accredited U.S. college or university or from a recognized institution of higher learning abroad. Equivalency is determined by the University of Hawai'i Graduate Division Admissions Office. Generally, an applicant must have a grade point average of 3.0 (4.0=A scale) or the equivalent, in the last four semesters or six quarters of the undergraduate record and in all post-baccalaureate work.

Visa

Degree fellows who are not citizens or permanent residents of the United States are required to come to the Center on the Exchange Visitor (J-1) visa and are subject to all provisions of the Exchange Visitor Program.

The intent of the Exchange Visitor Program is to have participants return to their home countries upon program completion to share and apply the knowledge and experience gained during their program at the Center. Exchange visitors on East-West Center sponsorship are required to return to their home country for an aggregate period of two years after completing their exchange visitor program. Graduate degree fellows (except for those on ADB fellowships) are eligible to apply for post-completion academic training upon completion of their degree program. For further information contact the East-West Center Visa Office at wongv@eastwestcenter.org.

FUNDING PROVISIONS

Basic Provisions

The EWC-NSF Doctoral Fellowship provides the following funding:

- Initial and terminal travel to and from home country and Honolulu;
- Tuition and fees up to the equivalent of the tuition charged for post-baccalaureate students at the University of Hawai‘i at Manoa toward doctoral studies in one of the approved fields of study;
- Housing in a Center residence hall, based on single occupancy;
- A stipend to cover food and incidental expenses (Refer to the section on taxes on stipends for additional information.);
- An allowance for books, materials and supplies; and
- Health insurance coverage.

All amounts above are subject to change.

Degree fellows are responsible for all personal and academic expenses not covered by the Center fellowship.

Housing

Recipients of the fellowship who are single or married with no accompanying dependents below 18 years of age are required to reside in Center dormitories. Single students reside in a single room. Married students accompanied by a spouse reside in a double room. (Pets are not allowed in these dormitories.)

Information about East-West Center housing facilities may be found at our website www.EastWestCenter.org.

Individuals with minor dependent children cannot be accommodated in on-campus facilities and must reside off-campus.

Spouses and Dependents

The EWC-NSF Doctoral Fellowship does not provide support for spouses and dependents of its degree fellows except as specified below. No additional stipend payment or travel allowance is made on the basis of marital status and the amount received will not adequately support a family.

EWC-NSF fellows are required to come to Honolulu alone for the first semester of the award to become acquainted with the Center, the University of Hawai‘i, and the Honolulu community, before arranging to have their families join them from abroad.

EWC-NSF fellows who plan eventually to bring their families should be fully aware of the high cost of living in Honolulu, the limited availability and high cost of off-campus housing, and especially the difficulty in finding employment opportunities for spouses.

The Center provides limited assistance in the following ways:

- During the period of the fellowship, the Center may provide dormitory space for the spouse by providing a double room beginning the second semester of the award.
- If a EWC-NSF fellow is joined by dependent children below the age of 18, the family must reside off-campus as the Center's residence halls are not allowed to house minors. Beginning the second semester of the award, the degree fellow living off-campus with family is eligible for an off-campus housing allowance equivalent to the rate of the double room in the East-West Center residence hall.
- The EWC-NSF fellow is responsible for all other costs for the spouse and children.

THE REVIEW PROCESS/TIMETABLE

The East-West Center and University of Hawai'i application forms are reviewed in the following sequence:

- 1) The **Award Services Office** reviews the forms for completeness and the required supporting documents and test scores. The East-West Center and University of Hawai'i application forms must be *postmarked* no later than November 1, 2009 to meet the application deadline.
- 2) The **EWC—NSF Review Committee** determines general relevance to the EWC—NSF Doctoral Fellowship and decides which applications will be forwarded to the University of Hawai'i Graduate Division. Notification letters will be sent by December 31, 2009 to all applicants regarding the continued consideration of their application. Application to the East-West Center does not guarantee review for admission to the University of Hawai'i unless the individual requests independent consideration. (Refer to the application section on **Independent UH admission** for additional information.)
- 3) The **University of Hawai'i Graduate Division** reviews applications to determine whether the applicant meets minimum admission requirements. Incomplete applications will not be reviewed. (Applications from individuals who are currently enrolled as classified graduate students at the University of Hawai'i will be sent directly to their respective departments for review and comment.)
- 4) The **University of Hawai'i Department** selected by the applicant reviews those applications which have met minimum admission requirements. The department reviews the application and makes a recommendation of admission to the appropriate College or Dean of the Graduate Division. (Refer to the University of Hawai'i Application Instruction booklet for additional information regarding the bases of denial.)
- 5) During the final selection the **EWC—NSF Review Committee** reviews only those applications which have successfully passed the University of Hawai'i Graduate Division and Graduate Field of Study.

- 6) **Selection for the fellowship is based upon the merits of the application.** The final selection decision takes into consideration the following: relevance of the applicant's interests to the EWC—NSF Doctoral Fellowship, recommendation by the University of Hawai'i graduate field of study, test scores, letters of reference, academic record, community involvement/extracurricular activity participation, and narrative statements

COMMENCEMENT OF THE PROGRAM

The EWC-NSF Doctoral Fellowship will begin in early August 2010, with an orientation program that includes advising and registration at the University of Hawai'i. All student fellows are required to participate in this initial program, including those who are currently residing in Hawai'i.

OTHER FELLOWSHIPS

EAST-WEST CENTER GRADUATE DEGREE FELLOWSHIP

In addition to the East-West Center—National Science Foundation Project for Environmental Transitions and Emerging Infectious Diseases, the Center receives funding for East-West Center Graduate Degree Fellowships. Funding is available for up to 4 years (48 months) for doctoral study.

If you are eligible for the [East-West Center Graduate Degree Fellowship](#) and would like to be considered in that competition as well, you may apply for consideration by submitting the application for the EWC-NSF Doctoral and noting your interest in the East-West Center Graduate Degree Fellowship on the application form. To learn more about the fellowship, visit: www.eastwestcenter.org/studentprograms

II. APPLICATION PROCEDURES

OBTAINING APPLICATION FORMS:

Application material may be obtained in a variety of ways:

- Print downloadable application forms from: www.EastWestCenter.org/studentprograms
- Request an application by telephone, letter, fax* or email:

Award Services Office/Graduate Fellowship

East-West Center

John A. Burns Hall, Room 2066

1601 East-West Road

Honolulu, Hawai'i 96848-1601 USA

Phone: (808) 944-7735

FAX: (808) 944-7730*

Email: scholarships@eastwestcenter.org

*We are not able to fax application materials; however we can send hardcopy by mail or as email attachments if you are not able to download from the web site. Please indicate your preference.

SUBMITTING THE EAST-WEST CENTER APPLICATION FORM

An application packet contains this instruction booklet and the EWC-NSF Doctoral Fellowship application form and University of Hawai'i application forms. The EWC application should be completed according to the instructions in this booklet. The UH application should be completed according to the instructions that accompany it.

By November 1, 2009 mail *both* EWC and UH application forms to the East-West Center at the following address:

EWC-NSF Doctoral Fellowships

Award Services Office - East-West Center

John A. Burns Hall, Room 2066

1601 East-West Road

Honolulu, Hawai'i 96848-1601 USA

Supporting documents such as letters of recommendation and official transcripts (refer to instructions on page 13) may be included with the application forms or sent directly by the recommender or issuing university to the East-West Center. Supporting documents, including official test score reports, are not required to be postmarked by November 1.

Individuals who mail their applications close to the November 1 deadline are strongly urged to obtain a receipt as proof of meeting the postmark deadline. Applications with illegible postmarks received after the November 1 deadline for which proof is not provided, will not be accepted.

Applicants who *hand carry* their application to the Award Services Office must do so before the close of business at 4:30 p.m. on Friday, October 30, 2009.

Application forms sent by facsimile equipment (FAX) or email will not be accepted under any circumstances.

Refer to the checklist at the back of this instruction booklet for a summary of information and reminders regarding required documents.

COMPLETING THE EWC-NSF DOCTORAL FELLOWSHIP APPLICATION FORM

The numbers below correspond to the numbers noted on the application form:

1. **Type of application:** Indicate whether or not you have previously applied for an East-West Center fellowship. If you have applied previously, indicate the category and year of your last EWC application.
2. **East-West Center Graduate Degree Fellowship.** Applicants from eligible countries will also be considered for the East-West Center Graduate Degree Fellowship by completing this application and accompanying forms. Check this box if you meet eligibility criteria and are interested in consideration for this Fellowship. The same application may be used in both competitions.

Note: Biographical Data are collected as part of record-keeping requirements and have no bearing on the selection process.

3. **Name:** In the following order, begin with your family name, given name, then middle name. Indicate any alternate names that might appear on documents. Please refrain from using nicknames unless they appear on official documents and letters of reference. If you are an international applicant and already have a passport, please provide a photocopy of the biodata page from your passport. This is essential for visa purposes.
4. **University of Hawai'i student identification number:** Leave this field blank if you do not have a University of Hawai'i student identification number.
5. **Sex:** Indicate your gender.
6. **Current or local mailing address:** Please note the address where we can reach you during the application and review phase.

7. **Address validity:** Please note the last day you will be at your current address. This will help us to reach you in a timely way at the appropriate address.
8. **Permanent address:** Note a permanent address where you can receive mail once your current/local address is no longer valid. If your permanent address is your current address, write "same as above."
9. **Visa status:** American citizens do not need to complete this item. If you are not a United States citizen and currently living in the U.S., please indicate the type of visa you currently have.
10. **Birth date:** Note the sequence for your birth date: month/day/year
11. **Birthplace:** Note city/state/country where you were born.
12. **Country of citizenship:** Note your country of citizenship. If you have dual citizenship, note both countries.
13. **Country of permanent residence:** Note your country of permanent residence if different from your country of citizenship.
14. **Office, home, cell (mobile) and fax numbers:** Please note any and all of the contact numbers at which we may be able to reach you during the application phase.
15. **E-mail address:** Print or type your email address clearly and completely if you have one.
16. **EWC scholarship:** If you have received an EWC scholarship before, please provide the date and type of award.
17. **EWC participation:** If you have participated in an EWC program (seminar, conference, training session), please let us know the program and date of your participation.
18. **College/university enrollment:** Beginning with your current or most recent college/university experience, list the universities at which you have been enrolled as a student.
19. **Current activity:** Please indicate if you are currently a student (noting where) or if you are currently employed (noting the nature of your work).
20. **Letters of Reference:** List the names and titles of the individuals you asked to provide letters of recommendation.

21. **Test/Examinations:** Consult the section under “REQUIRED TESTS.” Indicate the date you are scheduled to take the test(s) and where you have requested your official score results to be sent. All applicants are urged to take the test(s) as soon as possible to provide some leeway in completing this requirement. **Please be aware that scores from tests taken after October 2009 may not be available in time for the Center’s preliminary consideration of your application.**

22. **Language Study:** The East-West Center Graduate Degree Fellowship requires all American, Australian, and New Zealand students to study (or supply proof of proficiency in) an Asian or Pacific language. Students from Asia and the Pacific Islands are required to be proficient in English. For further information, consult the section “OTHER REQUIREMENTS” in the East-West Center Graduate Degree Fellowship application booklet.

23. **Other institutions:** Indicate if you are applying to any other institutions.

24. **University of Hawai‘i Field(s) of Study:** Consult the UH Application Instructions for degrees and fields of study offered at the University of Hawai‘i. Indicate the degree and field of study you wish to pursue. If you wish to apply to two fields of study, you must complete a separate UH application form for each program and provide a complete set of transcripts for each application. Note: If admitted to both fields of study and selected for a Center fellowship only one field of study will be approved for the fellowship.

25. **Independent UH Admission:** Applicants desiring admission to the University of Hawai‘i even if they do not receive an EWC fellowship must apply for independent UH admission. **Check “yes” on the second page of the EWC application form to ensure that the application is forwarded to the University even if it is not continued after the first East-West Center review.** This decision must be made at the time the application is submitted.

An application for independent consideration must be accompanied by the University of Hawai‘i Application Fee Credit Card Payment Form or, a check or money order made payable to the “University of Hawai‘i.” An application that is not accompanied by the application fee of \$70 will not be processed by the University of Hawai‘i. Only applicants who are applying for *independent* consideration are required to submit the fee.

If an applicant applies for independent consideration but is no longer being considered for an East-West Center Fellowship, the Center will forward the University of Hawai‘i application, application fee, and all accompanying documents to the UH Graduate Division Office. Once the applicant receives this notification all correspondence related to the application should be directed to the University of Hawai‘i Graduate Division at the following address:

University of Hawai‘i Graduate Division Admissions Office
Spalding 354
2540 Maile Way
Honolulu, Hawai‘i 96822 USA

To the greatest extent possible, the East-West Center will forward documents that are received after the application has been sent to the UH Graduate Division.

If you are also applying for a graduate research or teaching assistantship, please write to the appropriate academic department for forms and instructions. Consult the UH Application Instruction booklet for application deadlines. Applications for assistantship should be sent directly to the UH department.

26-29. Provide the requested information.

30. Please let us know all the ways you learned about the East-West Center Fellowship. This helps us provide timely information and updates to key contacts.

Remember to sign and date the application.

OTHER APPLICATION DOCUMENTS TO COMPLETE

Responses to Essay Questions

Complete responses to the essay questions listed on the form entitled, *Essays to Accompany the EWC-NSF Doctoral Fellowship Application Form*. Be sure to include your name on each page of your essay response. Include a copy of your Curriculum Vitae or resume with your essays.

Letters of Reference

The East-West Center requires three letters of reference completed by persons who have played a significant role in the education or work experience of the applicant. One letter of reference must address community service involvement. Letters from senior professors in the major field are also very helpful. Applicants who waive their right to see the letter of reference may not ask to see it at a later date unless the person writing the letter has given his or her permission. EWC letter of reference forms are included with the application.

With the exception of some fields of study, EWC letters of reference may also be used to meet UH letter of reference requirements. Recommendation letters specific to a departmental application should be returned directly to the field of study.

Official Transcripts

Two (2) official transcripts are required from each college or university where credits and grades (including study abroad or exchange programs, summer programs, non-degree work and extension programs) have been earned. The recording of grades of one university on the transcript of another university does not meet this requirement. An official graduation and/or degree certificate must accompany transcripts that do not include the date of graduation and type of degree awarded.

All transcripts and certificates must bear the actual (not copied) signature of the registrar and actual embossed seal or official stamp of the issuing institution. All documents, to be considered official, **must be received by the East-West Center in sealed official envelopes of the issuing institution.** Transcripts from universities of these countries: Afghanistan, Burma, Cambodia, China, Indonesia, Iran Laos, Mongolia, Russia and Vietnam, must be issued in the original language and be accompanied by a certified English translation. Refer to the UH Application Instruction booklet for further information regarding transcript requirements.

Transcripts that are transmitted by facsimile equipment (FAX) are considered **unofficial** copies and do not meet certification requirements.

Only students who are currently enrolled at the University of Hawai'i at Mānoa may submit one certified photocopy of transcripts and test scores on file with their department.

Required Tests

Proof of English proficiency is a requirement for admission to the University of Hawai'i and applicants from countries in which English is not the only official language (including U.S. Nationals and Permanent Resident Aliens for whom English is not their native language) are required to demonstrate advanced proficiency in the use of the English language. Proof of proficiency can be demonstrated by taking the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). The East-West Center is unable to grant an exemption of this University of Hawai'i requirement.

Only applicants in the following categories are automatically exempt from taking the TOEFL or IELTS:

- Native speakers of English from Australia, Canada, Great Britain, New Zealand, or Singapore.
- Students who have received a bachelor's degree or an advanced degree within the last five years from an accredited college/university in the United States, Australia, Great Britain, New Zealand, Singapore and universities in Canada and Africa where English is the language of instruction. TOEFL or IELTS must be retaken if the degree was completed prior to this date.

Test Of English As A Foreign Language (TOEFL)

- The East-West Center minimum TOEFL score is: 550 for the Paper-based TOEFL examination, 213 for Computer-based TOEFL examination, and 79-80 for an Internet-based TOEFL examination unless a higher score is required by the field of study. Results must be from a test taken within the last two years.

- The Educational Testing Service at P.O. Box 6151, Princeton, New Jersey 08541-6151, USA, can provide information on registering for the TOEFL examination. Website: www.ets.org/toefl
- Official test score reports that are sent directly from the Educational Testing Service (ETS) are the only acceptable reports. The “Applicant’s Score Confirmation Report” will not be accepted by the UH Graduate Division. Please be sure to mark the East-West Center (Code No. 4868) on the answer sheet on the day of the test to enable ETS to send the score reports as quickly as possible.
- A photocopy or a student’s copy is not acceptable as a substitute score report.

International English Language Testing System (IELTS)

- The International English Language Testing System (IELTS) may be substituted for TOEFL. Results must be from a test taken within the last two years. An overall band test result of 5.0 is required for admission to the University of Hawai‘i. The East-West Center preferred minimum is 6.0.
- Applicants should contact the nearest British Council/Embassy/Consulate or IDP Education Australia Office in their country for the nearest testing center. It is advised that you also check the IELTS web page for information on testing centers. Website: www.ielts.org
- The official score report must be issued to the East-West Center in a sealed official test center envelope.

Other Tests

The following two tests are not required by the East-West Center; however, if the applicant’s UH field of study requires the GRE, an official score report must be submitted to the East-West Center so that the results will be made available to the requiring UH department.

Graduate Record Examination (GRE)

- Refer to the UH web site or graduate department for requirements specific to each field of study. If the GRE is required for a particular field of study, the official score report should be sent directly from the Educational Testing Service to the East-West Center (Code No. 4868). The East-West Center should receive official GRE scores no later than January 15, 2010 so that it will not delay the UH application process.
- Information on registration for the GRE and related exams may be obtained by writing to the Educational Testing Service, P.O. Box 6000, Princeton, New Jersey 08541-6000, USA. Website: www.gre.org Email: gre-info@ets.org

OTHER REQUIREMENTS

Doctoral Applicants

Applicants for a doctoral fellowship should hold the equivalent of a U.S. master's degree.

The East-West Center requires that a sample of written work in English be submitted as part of the application. The sample can take the form of a representative chapter of the applicant's master's thesis or a substantial seminar report or term paper. Sample papers submitted will not be returned to the applicant. Do not send a complete thesis or book bound material.

Sample Work

Samples of work, slides, portfolio, or tape recordings are required by certain fields of study. Refer to the University of Hawai'i application instruction booklet for specific information.

Optional: Applicants may submit additional documentation such as photos or samples of publications that they consider relevant to their application.

Special Application Forms

Certain UH fields of study require applicants to complete additional application material. The Center can provide application forms upon request.

Language Study

- a) If awarded an East-West Center fellowship, nonnative speakers of English may be required by the University to enroll in the English Language Institute (ELI) of the University of Hawai'i to improve English language skills, regardless of scores obtained on the TOEFL.
- b) Native speakers of English from the USA, Australia or New Zealand on East-West Center Graduate Degree Fellowships are required to have, or to obtain while on award, the second level of proficiency in a nonwestern language spoken in the Asian or Pacific region.

Students Currently Enrolled at the University of Hawai'i

Classified graduate students at the University of Hawai'i enrolled in a graduate degree program are eligible to apply for the Center's Graduate Degree Fellowship. The application deadline must still be met. The following applies to currently enrolled students only:

- If applying in the same field of study in which the applicant is currently enrolled, only the following are required:
 - The East-West Center application form and required essays
 - One complete set of transcripts of all previous academic work (photocopies of official transcripts will be accepted); a grade report of Fall 2009 semester when available.

- If relevant one copy of the TOEFL and GRE score report
 - Three letters of reference
 - A writing sample for doctoral applicants
 - Curriculum Vitae (C.V.) or resume
- If currently in a master's program and applying for a doctoral program in the same field, a copy of the letter of admission to the doctoral program must be received no later than March 1, 2010.
 - If applying in a different field of study than the field in which the applicant is currently enrolled, both the University of Hawai'i and East-West Center application forms and all required documents must be submitted to the Award Services Office.
 - If a currently enrolled student is awarded a Center fellowship but is placed on **academic probation** for the first semester of his or her award, the fellowship is no longer valid and will be withdrawn.

TAX INFORMATION REGARDING FELLOWSHIPS

United States Government Taxes

In 1986 the United States Government passed a Tax Reform Act that only partially allows the financial assistance provided through a scholarship or fellowship to be exempt from taxes. Only those items directly related to a degree fellow's academic program such as tuition and fees, books and materials and supplies, are exempt. Funds for food and incidental expenses, housing and health insurance provided by the Center from United States funding sources, are subject to United States Government taxes.

Some students may be exempt from United States Government taxes by virtue of tax treaties that the United States Government has signed with a number of countries. While provisions vary from country to country, treaties with such countries as China, Indonesia, Korea, Thailand, and the Philippines will exempt most degree fellows from paying United States Government taxes on their East-West Center degree fellowship. Specific treaty benefits for each nation can be found in Internal Revenue Service Publication 901.

For **non-resident students from all other countries**, the Center is required by law to withhold taxes each month at a 14% rate of all taxable items (housing, health insurance and monthly stipend). **U.S. students and permanent residents** are responsible for paying their own taxes. Since the Center can only withhold taxes for non-residents, U.S. students and permanent residents are strongly encouraged to pay estimated taxes.

State of Hawai'i Taxes

The State of Hawai'i also taxes that portion of the Center fellowship that provides for food and incidental expenses, housing and health insurance, but at a lesser rate. All students, including those from tax treaty countries, are subject to State of Hawai'i taxes as tax treaties only exempt United States Government taxes. Since the State does not have a withholding capability for non-employees, all students are encouraged to pay estimated State of Hawai'i taxes.



EWC-NSF DOCTORAL FELLOWSHIP APPLICATION CHECKLIST

The following documents must be submitted to the East-West Center to be considered for the Graduate Degree Fellowship. **Note: Do not send any of the application documents to the University of Hawai'i; they must be received together at the East-West Center.** Do not bind application material together.

EWC-NSF Doctoral Fellowship Application Checklist—items to be **postmarked** by November 1, 2009

- East-West Center Application Form
- Completed essays
- Writing sample (required for all doctoral degree applicants and some fields of study)
- Copy of passport biodata page if available.

EWC-NSF Doctoral Fellowship Application Checklist—items should be **received** by December 1, 2009 to meet EWC preliminary selection review.

- Two (2) official transcripts from each institution attended
- Three (3) Letters of Reference
- Official TOEFL or IELTS, and GRE test score report from the testing service, if required for University of Hawai'i application. Final receiving deadline is January 15, 2010.

UH Graduate Admission Application Checklist—all items to be **postmarked** by November 1, 2009

- University of Hawai'i Graduate Admission Application and Graduate Program Supplemental Information Form (if not currently enrolled at UH).
- Statement of Objectives (applicants who chose to submit only one statement to EWC and UH must address objectives of both EWC and UH in their statement. Please provide a copy for each application.)
- Residency Declaration Form (required only if you are eligible to claim Hawai'i residence or statutory exemption)
- Confidential Financial Statement Form (required only by international applicants seeking independent consideration of admission)
- Curriculum Vitae
- Application Fee (required only if you wish independent consideration to attend the University of Hawai'i regardless of whether you receive the East-West Center fellowship. Include completed Application Fee Credit Card Payment Form, check, or money order made payable to the "University of Hawai'i.")
- Be sure to check with the field of study you are applying to for additional requirements.

A reminder for all forms:

- Does your name appear in English on all documents, including letters of reference and transcripts?
- Did you sign the application forms?

All documents should be sent to the East-West Center at the following address:

**EWC-NSF DOCTORAL FELLOWSHIP
Award Services Office - East-West Center
John A. Burns Hall, Room 2066
1601 East-West Road
Honolulu, HI 96848-1601 USA**

Telephone: (808) 944-7735 | Fax: (808) 944-7730

Email: scholarships@EastWestCenter.org | www.EastWestCenter.org/studentprograms



Application Deadline: NOVEMBER 1, 2009
2010 EWC-NSF DOCTORAL FELLOWSHIP APPLICATION

Please refer to the instruction booklet to complete this form and to check for specific requirements in addition to this form. Print or type answers.

1. Type of application: [] New [] Reapplying (specify category and year of last application)
2. [] I wish to be considered for the East-West Center Graduate Degree Fellowship also. (Please review the instruction booklet for eligibility requirements.)
3. Family name: Given name: Middle name(s): Other name(s):
4. UH Student ID #
5. Sex [] Male [] Female
6. Complete current or local mailing address including Street and Apt #, City, State/Country, Postal code
7. Last day at this address : (month/day/year)
8. Complete permanent address including Street and Apt #, City, State/Country, Postal code
9. If not U.S. citizen but currently in U.S. indicate visa status: [] J [] F [] Other
10. Birthdate (month/day/year)
11. Birthplace (city/state/country)
12. Country of citizenship
13. Country of permanent residence
14. Office phone # Home phone # Cell phone # FAX#
15. E-mail address:
16. Have you received a scholarship administered by the EWC before? If so, when and what type?
17. Have you participated in a program at the EWC? If you have, specify dates and program.
18. List in order of your attendance all colleges/universities in which you have enrolled. Include the one in which you are currently enrolled, if any. Begin with the most recent institution. Please do not write in the far left column.
19. I am presently [] enrolled as a: [] classified (degree-seeking) student at _____ or [] unclassified student at _____ I am presently [] employed as a _____ at _____
20. LETTERS OF REFERENCE Please do not write in the far left column.
21. TEST/EXAMINATION REQUIRED (see instructions)
22. Indicate the Asia/Pacific language in which you are interested. (For consideration in the EWC Graduate Degree Fellowship competition.)
23. List other institutions to which you are applying:

*****PLEASE DO NOT WRITE BELOW THIS LINE*****

[] GRE General V= % Q= % A= % AW= % [] UH App [] UH App
[] GRE Subject [] UH Dept App
[] TOEFL [] Confidential Financial Statement
[] GMAT [] Residency Declaration Form
[] LSAT [] PhD Sample/Writing Sample
[] MAT [] Curriculum Vitae [] Essay
[] UH App Fee

24. I wish to pursue a doctoral degree in the field of study of _____ at the University of Hawai'i.

25. **Consideration for independent UH Admission** Do you plan to attend the University of Hawai'i in the event that you do *not* receive an East-West Center fellowship? Your response will not affect your fellowship application; it only informs us how to submit your UH application for processing. If yes, see instructions for information on how to submit application fee.

Yes

No

26. List the countries in which you have traveled or resided (indicate places and dates).

27. List the titles of publications you have authored (indicate subject, date, and place).

28. List the scholarships, fellowships, or grants you have received.

29. List other scholarships and fellowships for which you are applying.

30. How did you learn about the EWC-NSF Doctoral Fellowship? Check all that apply:

- | | |
|--|---|
| <input type="checkbox"/> Newspaper or magazine | <input type="checkbox"/> EWC staff (name: _____) |
| <input type="checkbox"/> Scholarship database | <input type="checkbox"/> Professor (name: _____) |
| <input type="checkbox"/> Internet search | <input type="checkbox"/> Current or former EWC fellow (name: _____) |
| <input type="checkbox"/> EWC web site | <input type="checkbox"/> EWC information session (location: _____) |
| <input type="checkbox"/> Educational advising office | <input type="checkbox"/> Graduate department/university (name: _____) |
| <input type="checkbox"/> Poster | <input type="checkbox"/> EWC Program Representative (name: _____) |
| | <input type="checkbox"/> Conference (name: _____) |
| | <input type="checkbox"/> Other: (please explain: _____) |

NOTE: To complete your application, review the EWC-NSF Doctoral Fellowship Application Information and Instructions for other required supporting documents.

APPLICANT'S CERTIFICATION

I hereby certify that the information I have given on this application is complete and correct to the best of my knowledge, and that I have attended no institution other than those listed on this application. I understand that the concealment of such information may result in the rejection of my application or disciplinary action if discovered after enrollment. I understand that it is my responsibility to arrange for the forwarding of official transcripts of records from all schools specified in the instruction booklet, and that such transcripts and other application materials become the property of the East-West Center and will not be returned to me. Further, I authorize access to and if necessary, release of my educational records of any academic work done at the University of Hawai'i as part of my department's evaluation of my application for an EWC-NSF Doctoral Fellowship.

(Please be sure that photo copies of your application/documents needed for your own personal use are made BEFORE submitting them to the East-West Center.) The East-West Center WILL NOT make any photo copies of any materials submitted as part of your application.

Date: _____

Signature of Applicant: _____

ESSAYS TO ACCOMPANY THE EWC-NSF DOCTORAL FELLOWSHIP APPLICATION FORM

Provide your essay responses on separate sheets of paper. Note the essay number and your name at the top of each essay.

- 1) Write an essay in which you discuss your long-range goals and objectives in pursuing your degree, stating their relevance for the East-West Center—National Science Foundation Project for Environmental Transitions and Emerging Infectious Diseases. (Maximum length: five pages)
- 2) Write a brief biographical essay in which you discuss your background including community service or civic engagement activities, and reasons for pursuing graduate study. (Maximum length for the essay: two pages)

Note: Include a copy of your resume or curriculum vitae.

- 3) Your participation in EWC seminars, activities, and residential community will be alongside students from the U.S., Asia and the Pacific region. Please comment on your preparedness for this inter-cultural learning environment. (Maximum length: two pages)
- 4) Complete the following essay *only if* you have indicated you want to be considered for the East-West Center Graduate Degree Fellowship in addition to the EWC-NSF Doctoral Fellowship.

As part of the fellowship, students complete an East-West Center academic requirement. This may involve completion of one of the following interdisciplinary graduate certificates: Disaster Management and Humanitarian Assistance, International Cultural Studies, Population, or Conflict Resolution, or invited involvement in an East-West Center research project. If you would be interested in being involved in research with an EWC project, please list the research area you would be interested in and discuss why you selected this area. If your preference is for a certificate program, indicate your interest. (Maximum length: one page)



The applicant noted in the box below is applying for an East-West Center--National Science Foundation Doctoral Fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The EWC-NSF Fellowship provides substantial funding Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the Award Services Office, Attention: EWC-NSF Doctoral Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601. Thank you for your assistance.

Name and title of Person Writing Recommendation

Address

Name of Applicant

Applicant's special area of academic and research interest

TO THE APPLICANT: Confidentiality of Participant Records
Under East-West Center policy, this letter may be viewed by you unless you waive your right to see it or the person writing this letter wishes it to be held in confidence (#9). In the event you do not waive your right to see this letter but the referee indicates in item #9 that he/she wishes the letter to be held in confidence, the referee's preference will take precedence.

- I waive my right to see this letter of reference
I do not waive my right to see this letter of reference

Signature of Applicant

Date

LETTER OF REFERENCE

- 1. How long have you known the applicant?
2. How well and in what capacity do you know the applicant?
3. Please rate the applicant in terms of each of the following:

Table with 6 columns: Exceptional, Well Above Average, Above Average, Average, Below Average, Unable to Judge. Rows include Leadership, Initiative, Creativity, English language ease, Adaptability, Career potential, Intelligence, Readiness for advanced work, Self-expression, Ability to pursue independent study, Ability to cope with personal crises, Capacity for change, Motivation to pursue international education, Cross-cultural knowledge & experience, Cross-cultural sensitivity.

4. Of similar applicants for advanced work you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average)?
5. What are the applicant's special academic/professional strengths and weaknesses?
6. What has been individual's greatest achievement (academic, personal, community)?
7. Please provide any additional comments that you deem relevant regarding the applicant?
8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____

Date _____



The applicant noted in the box below is applying for an East-West Center--National Science Foundation Doctoral Fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The EWC-NSF Fellowship provides substantial funding Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the Award Services Office, Attention: EWC-NSF Doctoral Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601. Thank you for your assistance.

Name and title of Person Writing Recommendation

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- I waive my right to see this letter of reference
I do not waive my right to see this letter of reference

Signature of Applicant

Date

LETTER OF REFERENCE

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2. How well and in what capacity do you know the applicant?
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Table with 6 columns: Exceptional, Well Above Average, Above Average, Average, Below Average, Unable to Judge. Rows include Leadership, Initiative, Creativity, English language ease, Adaptability, Career potential, Intelligence, Readiness for advanced work, Self-expression, Ability to pursue independent study, Ability to cope with personal crises, Capacity for change, Motivation to pursue international education, Cross-cultural knowledge & experience, Cross-cultural sensitivity.

4. Of similar applicants for advanced work you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average)?
5. What are the applicant's special academic/professional strengths and weaknesses?
6. What has been individual's greatest achievement (academic, personal, community)?
7. Please provide any additional comments that you deem relevant regarding the applicant?
8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____

Date _____



EAST-WEST CENTER

Application Deadline: November 1, 2009

The applicant noted in the box below is applying for an East-West Center--National Science Foundation Doctoral Fellowship and has asked that you provide a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will be considered as part of the application for an East-West Center fellowship only. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia, and the Pacific through cooperative study, training, and research. The East-West Center is not a degree granting institution, but works in partnership with the University of Hawai'i. The EWC-NSF Fellowship provides substantial funding Doctoral graduate students to participate in educational and research programs at the East-West Center while pursuing graduate study at the University of Hawai'i. Please return this letter of reference directly to the **Award Services Office, Attention: EWC-NSF Doctoral Fellowship, East-West Center, 1601 East-West Road, Honolulu, Hawaii, 96848-1601.** Thank you for your assistance.

Name and title of Person Writing Recommendation

Address

Name of Applicant

Applicant's special area of academic and research interest

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 Under East-West Center policy, this letter may be viewed by you unless you waive your right to see it or the person writing this letter wishes it to be held in confidence (#9). In the event you do not waive your right to see this letter but the referee indicates in item #9 that he/she wishes the letter to be held in confidence, the referee's preference will take precedence.

- I waive my right to see this letter of reference
- I do not waive my right to see this letter of reference

Signature of Applicant

Date

LETTER OF REFERENCE
Community Service/Civic Engagement/Extra Curricular Activities

1. How long have you known the applicant?
2. How well and in what capacity do you know the applicant?
3. Please rate the applicant in terms of each of the following:

	Exceptional	Well Above Average	Above Average	Average	Below Average	Unable to Judge
Leadership						
Initiative						
Creativity						
Consideration/concern/care for others						
Adaptability						
Ability to help others with crises						
Intelligence						
Self-expression						
Ability to cope with personal crises						
Capacity for change						
Cross-cultural knowledge & experience						

4. Of similar applicants you have known, how does this applicant rank on a 1-10 scale (10 highest, 1 lowest, 5 average) in the area of cross-cultural community building?

5. What are the applicant's special strengths and weaknesses?

6. What has been individual's greatest achievement (academic, personal, community)?

7. Please provide any additional comments that you deem relevant regarding the applicant's community service/extra curricular activities.

8. Do you recommend the applicant for an East-West Center fellowship to pursue advanced study and participate in cross-cultural community building?

Recommend highly

Do not recommend

Recommend

Insufficient basis for making recommendation

Recommend with reservations

9. Please check one:

I have no objection to disclosing this letter of reference to the applicant if he/she requests

I do not want this letter of reference to be disclosed to the applicant.

Reference Writer:

If available, please affix your business card here:

Signature _____ Date _____

