



EAST-WEST CENTER

Women in Buddhism: Religion, Politics, and the Arts

APPLICATION GUIDEBOOK



Asian Studies Development Program



Enhancing Undergraduate Asian Studies
Since 1991



NATIONAL
ENDOWMENT
FOR THE
HUMANITIES

The Women in Buddhism: Religion, Politics, and the Arts program has been made possible in part by a major grant from the National Endowment for the Humanities: Democracy demands wisdom.

Application Information

Who Should Apply

To apply for the Women in Buddhism Institute you must meet the NEH eligibility criteria. In addition to fulltime faculty at American 2-year and 4-year colleges and universities, the program is also open to adjunct faculty and graduate students.

In keeping with the ASDP mission of enhancing undergraduate Asian studies, we especially welcome applications from faculty who demonstrate a personal commitment to teaching excellence and whose institutions are committed to expanding and enhancing engagement with Asian content throughout the humanities and social sciences

Because the program is designed to offer a broad introduction to Buddhism while also providing a context for more in-depth exploration of Women in Buddhism, no prior training in Buddhist or Gender studies is expected. We also do not expect training in Asian languages. A guiding principle of the selection process will be to include people from a wide range of disciplines to become co-creators of a truly diverse community of inquiry. This will likely include people with substantial graduate Buddhist studies training, but also people with no such training. We also anticipate including both people with academic and/or personal commitments to the study of Buddhism, but also people completely new to studying and teaching about Buddhism. In the end, we are looking for a group of people who will enthusiastically explore how turn differences into opportunities for mutual contribution.

NEH Stipend

Participants will receive a total stipend of \$3450 to help meet costs associated with attending the Institute, including travel, housing, meals, and required Institute texts. This stipend is taxable as income. A stipend check will be disbursed on the first day of the Institute. Participants accepted into the program are expected to attend all sessions, arriving on June 6, 2022.

Applicant Decision Notification

Applicants will be notified of their status (accepted, waitlisted, or not accepted) by March 25, 2022. Successful applicants must accept or decline their offer by April 8, 2022.



COVID Disclaimer

Depending on public health guidelines related to COVID-19, plans for a residential offering are subject to change.

Equal Opportunity Statement

Endowment programs do not discriminate on the basis of race, color, national origin, religion, sexual orientation, disability, or age. For further information, write to the Equal Opportunity Officer, National Endowment for the Humanities, 400 7th Street, SW, Washington, DC 20024. TDD: 202-606-8282 (this is a special telephone device for the Deaf).

NEH Eligibility Criteria



Institutes are designed for a national audience of full- or part-time faculty who teach undergraduate students. Project directors may admit a limited number of others whose work lies outside undergraduate teaching but who demonstrate that their participation will advance project goals and enhance their own professional work. At least five spaces must be reserved for non-tenured/non-tenure-track faculty members. Three spaces may be reserved for advanced graduate students.

Participants must be United States citizens, residents of U.S. jurisdictions, or foreign nationals who have been residing in the United States or its territories for at least the three years immediately preceding the application deadline. U.S. citizens teaching abroad at U.S. chartered institutions are also eligible to participate. Foreign nationals teaching abroad are not eligible to participate. A participant need not have an advanced degree in order to take part in an institute.

Individuals may not apply to participate in an institute whose director is a family member, who is affiliated with the same institution, who has served as an academic advisor to the applicant, or who has led a previous NEH-funded Seminar, Institute or Landmarks workshop attended by the applicant.

In any given year an individual may apply to a maximum of two projects but may attend only one. Participants may not be delinquent in the repayment of federal debt (e.g., taxes, student loans, child support payments, and delinquent payroll taxes for household or other employees). Individuals may not apply to participate in an institute if they have been debarred or suspended by any federal department or agency. See F2 Administrative and National Policy Requirements.

How to Apply



The Application Process

Please fill out the application and submit your documents through [Submittable](#).
The submission deadline is March 1, 2022.

Create a Submittable account today to see the full application and apply:

- Read the instructions for each item carefully before entering your information.
- Submittable does not log you out automatically when you exit your browser. Therefore, it is important that you sign out from your Submittable account.
- Since you will not be able to edit it afterward, make sure to review your application before submitting it. If your application is not ready, you can save it as a draft and submit it at a later time. The saved drafts of your application can be found in your account under My Submissions (or Submissions).
- If after submission you need to change something in your application, contact the Institute staff through Submittable messages.

You must submit an application to ASDP for review by the Institute selection committee. Please attach your CV and an essay (up to 1,500 words) in which you provide us with relevant information about your personal and academic background; your reasons for applying to this particular program; how you anticipate participation in the Institute to impact your teaching, research, and/or writing projects; a summary of how you anticipate you might contribute to the Institute community; and a statement about how you expect your participation in the program to further the development of Asian studies at your school.

Participant Expectations: NEH

Full-Time Study and Tenure:

Project applicants who accept an offer to participate are expected to remain during the entire period of the program and to participate in its work on a full-time basis. If a participant is obliged through special circumstances to depart before the end of the program, it shall be the appropriate pro rata share of the stipend is returned if the participant has already received the full stipend.

Dismissal from the Program:

All NEH Summer Scholars are expected to conduct themselves in a professional manner at all times. This requires a respectful attitude toward fellow participants, faculty, guest lecturers, and others in all settings (program sessions, field trips, etc.). Unprofessional behavior will not be tolerated and egregious or repeated violations of this principle will be considered grounds for dismissal from the program at the discretion of the Project Director. Reasons for dismissal may include, but are not limited to, repeated absences from scheduled activities and disruptive or threatening behavior.

Consult the NEH Principles of Civility, here: <https://www.neh.gov/grants/principles-civility>

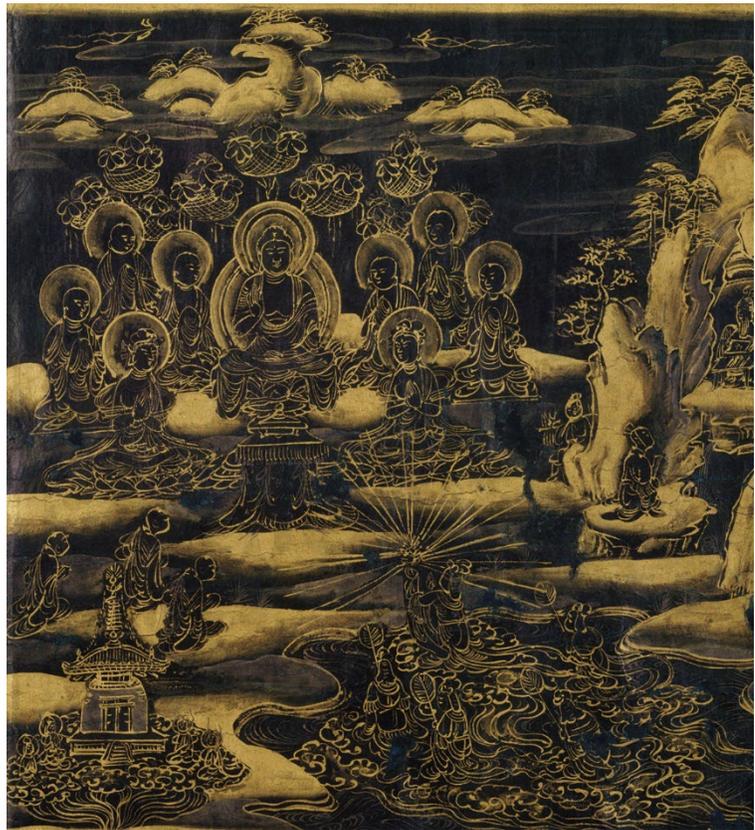
Evaluation:

All NEH Summer Scholars are required to evaluate their experience and report on their activities and accomplishments under the award. Participants will report at the end of the seminar or institute on online forms provided by the Endowment.



Participant Expectations: ASDP

All of the faculty selected to participate in the Institute will be expected to draft a detailed course module, syllabus or research project reflecting Institute content and themes. Modules and syllabi should include draft bibliographies or assigned readings, as well as information about film or internet resources that will be used in teaching the module/course. The final two sessions in the Institute program will be devoted to sharing these projects and their plans for enhancing Asian studies on their home campuses.



Throughout the program, the Institute Director and key presenting faculty will be

available to meet with participants individually and in small groups to assist in the formulating and developing these projects. The Institute Director will also schedule meetings small groups of participants early in the second week of the program to discuss their project ideas.

Links to completed projects will be placed on the Institute website and made available to former and future ASDP program participants, as well as other educators who are interested in creative methods of introducing content on colonialism in Southeast Asia into college and university courses.

NEH summer institutes are remarkable occasions for collaborative, communal learning and often have impacts that extend beyond the required curriculum projects. A number of past programs organized by ASDP have resulted in multidisciplinary books, edited by institute participants and published in by the University of New York Press, that are geared to the needs of undergraduate educators rather than research specialists. We hope that such a volume will emerge out of the institute on Women in Buddhism.

Location

The Institute will be hosted in Honolulu, Hawai'i on the adjacent campuses of the East-West Center (EWC) and the University of Hawai'i at Mānoa (UHM). Located in Mānoa, one of the most beautiful valleys in all the Hawaiian Islands, the EWC and UH combined are home to the largest concentration of Asia specialists in the US, with over 300 scholars in the humanities and social sciences who offer more than 600 courses a year focused on Asian cultures and societies. The UHM School of Pacific and Asian Studies is home to four relevant area studies centers: the Center for Chinese Studies (49 full-time affiliate faculty), the Center for Japanese Studies (33 faculty), the Center for South Asian Studies (37 faculty) and the Center for Southeast Asian Studies (35 faculty).

The East-West Center is a public, non-profit research and educational institution established in 1960 with a U.S. Congressional mandate to promote better relations and understanding among the nations of Asia, the Pacific and the United States through cooperative study, training and research. The Center's international mission is to contribute to a peaceful, prosperous and just Asia Pacific community through cooperative research, education, and dialogue on critical issues of common concern to the Asia Pacific region and the United States. In Hawai'i, the Center's 21-acre campus is located contiguous to the University of Hawai'i on the Diamond Head side of East-West Road. The Center also maintains a branch office in Washington, D.C. that helps to increase understanding of the region among Congress and other key audiences. To date, more than 60,000 students and research professionals have participated in Center programs. The Center considers professional development programs for K-12 teachers, college and university faculty, and journalists an integral part of its community building mission.

Participants in the Institute will have official visitor status at both the East-West Center and the University, which will grant full access to libraries and sports facilities. The UHM Hamilton Library has a total collection of more than 4 million print volumes, including over 1 million volumes in its world-class Asia Collection that includes materials in both Asian languages and English. The UHM Sinclair library has an extensive collection of video and audio recordings, including both documentary and feature films.



Lodging

Lodging for the Institute will be reserved for participants at the East-West Center's faculty guesthouse, Lincoln Hall. Studio units (\$41/night) and limited one-bedroom with kitchen units (\$65/night) will be available on a first-come first-serve basis. All of the units in Lincoln Hall include private bath, telephone, cable TV, internet access, refrigerator, and ceiling fans. None of the units are air-conditioned. If you prefer, arrangements can be made for you to stay at the Center's dormitory facility where single rooms (and shared bathrooms) are available for \$19/night or double at \$29/night. Children under 18 are permitted only in Lincoln Hall.

Participants are, of course, free to make rental arrangements off campus and our staff will assist with that if desired. But housing in Honolulu, especially near the university, tends to be quite expensive with one-bedroom apartments easily renting for over a thousand dollars per month. And, while the bus system in Honolulu is quite good, staying on campus in close proximity to the meeting rooms and library is not only convenient, it encourages the kind of informal interaction with other participants that often is as important in having a great institute experience as the classroom activities.

Plans should be made to arrive on June 5 and depart on July 2, 2022. Participants are required to attend all institute sessions. We will end with an optional final dinner on the 5th of July, so an evening departure is possible if necessary. Participants wanting to arrive early or extend their stay can do so on a space available basis at Lincoln Hall, or off campus.



Meals

There are a number of food courts and food trucks on the UH campus that cater to students and staff. In addition, meal plans are available for Institute participants who want convenience. But there are many restaurants on and near the campus that are accessible to participants by foot or bus and that offer food from a wide range of cuisines from inexpensive to fine-dining.

Childcare

Although we encourage participants to consider attending the program without family for most of the institute, we know that is not always possible and almost never preferred. With that in mind, we will assist participants seeking childcare if necessary. Child-care is available in summer activities programs run by the City as well as from private preschools in the range of \$700/month. Applications should be made as early as possible following acceptance into the Institute, ideally just after being notified of acceptance into the institute.

Visitor Information

Additional logistical information for East-West Center participants, is available at ewcvisitorinfo.wordpress.com.

COVID-19 Guidelines: East-West Center



All individuals entering EWC buildings are required to receive vaccinations against COVID-19 unless a reasonable accommodation is approved. Non-employees not in compliance with this policy will not be able to enter EWC buildings.

The East-West Center has a responsibility to provide and maintain a workplace that is safe and free of known hazards and have adopted therefore this policy to safeguard the health of our employees and their families; our customers and visitors; and the community at large from infectious diseases, such as COVID-19, that may be reduced by vaccinations. This policy will comply with all applicable laws and is based on guidance from the Centers for Disease Control and Prevention and local health authorities, as applicable.

Accepted participants must [submit proof of vaccination to Clear To Go!](#), and [check-in to the Clear To Go! Website](#) upon entering the East-West Center campus daily. In addition, if you wish to utilize University of Hawai'i facilities (if open), please submit proof of vaccination and check in to [Lumisight UH](#) (Also available as an app on Google Play and Apple App Store)

Safe Travels Hawai'i Program

The State of Hawai'i Safe Travels Hawai'i program is a multilayered process designed to mitigate the spread of COVID-19 in our community from trans-Pacific passengers arriving at airports/ports across the Islands. Regardless of vaccination status, all passengers to Hawai'i must participate in the Safe Travels Program.

You must meet one of the following requirements to travel:

- 1) Provide Proof of Vaccination: US domestic travelers who were fully vaccinated in the United States or US territories can bypass quarantine starting the 15th day after completion of vaccination
- 2) Take a Pre-Travel Test:
 - Tests must be from a State of Hawaii [trusted testing and travel partner](#)
 - Tests must be administered no more than 72 hours prior to the scheduled departure time of the final leg to Hawaii.
 - Test results must be received prior to flight departure.

All travelers must create an online account on the State of Hawai'i's [Safe Travels Hawai'i website](#) and enter trip information. If you are applying for a vaccination exception, a pre-travel test exemption, or any other exemption, upload the appropriate documentation to your account. Within 24 hours of your departure, you are required to complete the State of Hawai'i Travel and Health Form via your Safe Travels account.

Safe Access O'ahu

The "Safe Access O'ahu" program requires customers of businesses, such as restaurants, bars, gyms, movie theaters, museums, arcades and other similar establishments, to show proof of full vaccination or a negative COVID-19 test result taken within the previous 48 hours; and a photo ID to enter premises. Children under 12 years old are exempt.

Keep up to date on Hawai'i COVID-19 restrictions [here](#).

