



EAST-WEST
CENTER

2022 ASIA PACIFIC LEADERSHIP PROGRAM

LETTER OF REFERENCE

An applicant has submitted an electronic application for the East-West Center's Asia Pacific Leadership Program (www.eastwestcenter.org/aplp), and has provided your contact information in order to request a letter of reference. We appreciate your time and effort in supplying this additional background information. This letter of reference will only be considered as part of an application to the APLP. The East-West Center strengthens understanding and relations between the peoples of the United States, Asia and the Pacific through cooperative study, training and research.

Instructions

- You may either respond to the questions using this form or use separate stationary. In either case, please make sure to provide a **handwritten signature** and **include your business card**. *If you do not have a business card, a reference submitted on company letterhead with a handwritten signature will be accepted.*
- You should have received an email from Submittable, the platform the Asia Pacific Leadership Program is utilizing for its electronic application system. Please submit the PDF version of your letter and business card (in one document) through the upload link provided in the email.
- Applicants may not submit their own letters of reference.
- If you require assistance at any time, please email us at APLP@EastWestCenter.org.

Name of Person Writing Recommendation (please type): _____

Telephone #: _____ Email Address: _____

Position Title: _____ Organization: _____

Mailing Address: _____

Name of Applicant (please type): _____

Email Address of Applicant (please type): _____

1. How long have you known the applicant? _____
2. What is your relationship to the applicant? _____
3. Of similar applicants for advanced professional study that you have known, where would you rank this candidate in terms of overall capacity? Select from drop-down menu.
4. What are the applicant's unique professional / leadership strengths **and** weaknesses?

5. To your knowledge, what has been this individual's greatest achievement (personal, professional, leadership, community)?

6. Please comment below on the applicant's drive to apply learning to create impact in their community.

7. Please provide any additional comments that you deem relevant regarding the applicant.

8. Do you recommend the applicant for an East-West Center fellowship to pursue this training opportunity? Select from drop-down menu.

9. Disclosing letter of reference to applicant if requested. Select from drop-down menu.

Signature: _____ Date: _____

PLEASE SIGN THIS FORM WITH A HANDWRITTEN SIGNATURE AND INCLUDE YOUR BUSINESS CARD.



Upload a scanned copy
of your business card by
clicking here.